



## CASWELL COUNTY PLANNING DEPARTMENT

144 Main Street, Yanceyville, NC 27379 | Office: 336-694-9731 | Fax: 336-694-5547 | E-Mail: [mhoagland@caswellcountync.gov](mailto:mhoagland@caswellcountync.gov)

### Memo

To: Land Surveyors Conducting Work in Caswell County, North Carolina  
From: Matthew Hoagland, County Planner  
Date: November 12, 2019  
Re: Certificates of Ownership on Plats for Recordation

Please be advised that it is the policy of Caswell County to have a Certificate of Ownership and Dedication placed on all final plats presented to a Review Officer for recordation within the jurisdiction of the county. Though NC General Statute 47-30 does not mandate a certificate of ownership though state law, it is a required certificate per Section 9.62.6. of the county’s Unified Development Ordinance. This certificate also requires the certification of a licensed notary public. Section 9.62.6. reads as follows:

**9.62.6. Certificate of Ownership and Dedication (Final Plat).**

I hereby certify that I (we) am (are) the owner(s) of the property shown and described hereon, which is located in the subdivision jurisdiction of Caswell County and that I hereby adopt this plan of subdivision with my (our) free consent, establish minimum building setback lines, and dedicate all streets, alleys, walks, parks, and other sites and easements to public or private use as noted.

\_\_\_\_\_  
Owner(s) Date

Notary Public  
State of North Carolina

I, \_\_\_\_\_, a Notary Public of \_\_\_\_\_ County, North Carolina, hereby certify that the execution of the foregoing instrument was duly acknowledged before me this day by \_\_\_\_\_, for the purpose therein expressed. This the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public Date

To see the entire Caswell County Unified Development Ordinance, please visit [www.CaswellCountyNC.gov](http://www.CaswellCountyNC.gov) and click “Planning” under the “Departments” tab.