

**Caswell County Area Transportation System
Transportation Advisory Board Meeting
Meeting Minutes
October 27, 2023**

Present were Michelle Waddell, Cindy Troxler, Edna Brown, Sandra Hudspeth, Brenda Day, Tim Yarbrough, Tonya Moye and Melissa Williamson.

The July 28, 2023 minutes were read and approved. Sandra Hudspeth made a motion to approve the minutes and Edna Brown second the motion.

Expenditure/Revenue Report: Report is self-explanatory

VUD Report – was due August 30, 2023. This is the vehicle utilization report and it captured the week of August 7 – 11th. This report looks at how many of our vehicles are utilized at the same time of day and helps to determine what our spare ratio typically is for the week. We utilized the entire fleet most days. With the Medicaid Transformation we are not able to consolidate rides as much as we use to and we have more vehicles on the run now.

PTRC ARPA Grant- I stated at our last meeting that PTRC had a grant application out for ARPA Supportive Services to provide a unique opportunity to consider needs and service delivery that have the potential to respond to unmet needs of older adults and family caregivers. The Piedmont Triad Regional Council Area Agency on Aging is taking a regional approach in distributing these funds based on the priorities established by the North Carolina Division of Aging and Adult Services. Service match is not required, and funds will remain available until expended or until September 30, 2024, whichever comes first. The project period for this funding is August 1, 2023 through September 30, 2024. The funds are for servicing people age 60 years of age or older who need transportation assistance to access needed services and/or to carry-out activities necessary for daily living. The application was due on June 23, 2023. We were awarded the maximum amount of the grant which is \$150,000.00. We need for DSS and Senior Center to fill out the DAAS 101 forms as completely as possible because if they are not in the ARMS system then all this information must be completed. We were informed there is a new DAAS 101 form that came out in July so I will send this to both agencies. We are keeping separate folders on each rider with their information to make it easier when we are audited by PTRC. We need to start charging more trips to this grant that are eligible so we can expend as much of these funds as possible.

PTRC ARMS Training- Jeannine and I both attended the ARMS training at PTRC on Thursday. This is the software program that you are required to use to receive reimbursement for any PTRC grant applications. Now that I have attended the training I will be able to start invoicing for reimbursement. We started utilizing the grant in September. This is not the easiest software program to maneuver in and hopefully after this training I will be able to submit our first claim.

FY 23-24 ROAP Funds- The ROAP application was due on October 11, 2023. We were allotted \$152,379.00 in ROAP Funds. We received \$70,224.00 in EDTAP, \$9,100.00 in EMPL, and \$73,055.00 in RGP.

FY 25 Grant Applications- The due date for the grant application was October 6, 2023. We held a public hearing at the Board of Commissioners meeting on October 2, 2023. We are requesting \$420,069.00. We are requesting \$138,869.00 for Administrative, Combined Capital (2 new buses) in the amount \$261,200.00 and \$20,000.00 for 5310 E&D.

Training- Since our last meeting we have had training on Title VI, PPE and Fire Prevention.

Update on the new camera system on buses- We received a grant through NCDOT/PTD in the amount of \$33,040.00. Like I stated at our last meeting all the new camera equipment has been installed on all of the buses. We have the access point on top of the building replaced and is working with the new SEON software. Everything is up and running.

Update on Radio Equipment on Tower- We received a grant through NCDOT/PTD in the amount of \$6,339.00 to replace the equipment on the tower for our two-way radios. Like I stated before this hasn't been an easy process to get done. I know at our last meeting I discussed I had been talking with Barry Lynch, EM/EMS Director, and he called the state to see if we can put our antenna on the Viper tower and they said no because it is at 100% capacity. We would have to pay for an engineer study to be done before we could get on it and that cost could go as high as \$10,000.00. In the meantime, we have found a new location for the antenna and the equipment. We are going to use the tower on Fire Tower Rd that belongs to Forestry. They have agreed to let us on their tower and it still has power and a place for all of our equipment. We hope by our next meeting that we will be on the tower and all radios will be working again. Solid Waste is also going to use our system but they will have their own channel. We plan to have a 911 emergency channel that they can switch to for immediate help if they needed it. Kenneth Everett, 911 Director, has agreed to allow us to put a console at the 911 center to make this happen.

New Part-Time Driver & Update on Staff- we are so glad to announce that we just hired a new part-time driver, James Jones. He has completed his training this week and is starting to do his ride time with other drivers. Brian Corbett, the last part-time driver we hired is working out great! One of our full-time drivers decided to retire October 1st. We will have a new full-time driver on November 1st. We seem to be fully staffed at this point.

Random Drug & Alcohol Testing- we have completed our random drug and alcohol testing for last quarter and submitted our report to the state.

ModivCare Billing Issues- We met with Joy, Specialist with Modivcare, she said for us to continue scanning in our claims to the main office in Virginia for now. We are receiving payments. Still not sure why the portal want show when we have closed the batch for claims.

Medicaid Transformation- I know at our last meeting we discussed the delay of the implementation of the NC Medicaid Managed Care Behavioral Health and Intellectual/Developmental Disabilities tailored plan rollout date had changed the date from

October 1, 2023. We are not sure of the new date. The new date has been set for December 1, 2023. Tailored Plans serve people with complex behavioral health conditions, intellectual/Developmental Disabilities and traumatic brain injury. Their behavioral and physical health needs are often great, requiring ongoing care from multiple providers. Tailored plans will provide specialized services and care management to meet needs of these individuals. They said that the public transportation systems will automatically rollover with the providers. There is nothing extra on our end that we will need to do. I know on the DSS side they will likely see more clients. Michelle Waddell and Brenda Day stated there is no date for the Tailored Plans to roll out. December 1st 300,000 individuals will come off of family planning and go to regular Medicaid.

Other Business-

Minutes respectfully submitted by Melissa Williamson *MW*