

CASWELL COUNTY
SOCIAL SERVICES BOARD MEETING

The Caswell County Department of Social Services Board held its monthly meeting on March 15, 2016 at 9:00 a.m. in the Conference Room of the Caswell County Department of Social Services. In attendance were: Mr. Kenneth Travis; Mrs. Ethel Gwynn; Mrs. Ethel Fuller; Tammy Paschal, Administrative Assistant and Ms. Dianne Moorefield, Secretary to the Board. Absent were Mr. Jeremiah Jefferies and Ms. Marylene McCain.

Mr. Travis called the meeting to Order at 9:00 a.m. The Agenda for the meeting was approved upon a motion by Mrs. Gwynn and second by Mrs. Fuller. Minutes of the meeting held February 16, 2016 were reviewed and approved upon a motion by Mrs. Fuller and second by Mrs. Gwynn. There was no public address to the Board.

In Action Items, the Board approved Budget Amendment #8, an additional Smart Start allocation of \$6,941.00 and an additional CP&L allocation in the amount of \$450.00, upon a motion by Mr. Travis and second by Mrs. Fuller. Quarterly Trust Fund Accounts were reviewed and approved upon a motion by Mrs. Gwynn and second by Mrs. Fuller.

Board Members were informed that three staff were paid overtime in the amount of \$589.20 for the past month. Information was also shared about the agency's participation in a tornado drill on March 9, 2016. Board members were also informed that Ms. Catherine Wilson, our Community Social Services Assistant, would be retiring effective March 31, 2016 and applications are being accepted for this position. Ms. Wilson began working for the agency on June 14, 2010. Mr. Travis inquired about hiring two part-time employees for this position but upon further discussion about the nature of the job it was determined that this requires a full time employee.

Board Member terms were discussed noting that Ms. McCain's term expires in June 2016 and she is not eligible for reappointment. Mr. Travis' term will also end this year but as a County Commissioner he is eligible for reappointment by the Board of Commissioners. His term expires in December 2016.

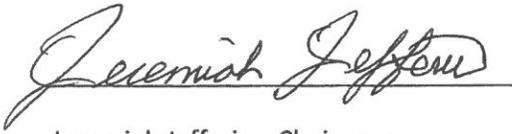
The Budget process was briefly discussed and the Board decided to hold a special meeting to review the proposed budget rather than incorporating it into one of the regularly scheduled meetings. This allows for more in-depth review and discussion. Board Members were made aware of the possibility that the Social Services Block Grant could be eliminated by the federal government and that this would have a significant effect on Adult Services and Child Welfare Services.

Supervisors attended the meeting and reported on work within their respective units. All Supervisors were present with the exception of Mrs. Jennifer Holt.

The next meeting of the Social Services Board is scheduled for April 19, 2016 at 9:00 a.m. in the Conference Room of the Department of Social Services.

Upon a motion by Mrs. Fuller and second by Mrs. Gwynn the meeting of the Social Services Board was adjourned at 9:40 a.m.

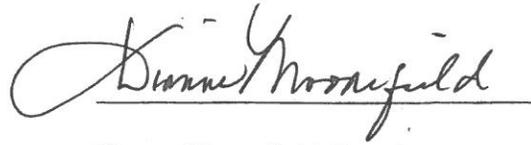
Respectfully Submitted:



Jeremiah Jefferies, Chairman

4/19/16

Date



Dianne Moorefield, Secretary

4-19-16

Date