

CASWELL COUNTY DEPARTMENT OF SOCIAL SERVICES
BOARD MEETING MINUTES

The Caswell County Department of Social Services held its monthly meeting on September 17, 2013 at 9:00 a.m. in the Conference Room of the Caswell County Department of Social Services. In attendance were: Mr. Jeremiah Jefferies, Chairman; Mr. Larry Hamlett; Mr. David Owen, Ms. Marylene McCain, Mrs. Debbie Rascoe, Administrative Assistant and Ms. Dianne Moorefield, Secretary to the Board. Mr. Kenneth Travis was absent from the meeting.

Mr. Jefferies called the meeting to Order at 9:00 a.m. The agenda for the meeting was approved upon a motion by Mr. Owen and second by Mr. Hamlett. Minutes of the meeting held August 20, 2013 were reviewed and approved upon a motion by Mr. Hamlett and second by Mr. Owen. There was no public address to the Board.

Budget Amendment #3 was approved upon a motion by Mr. Owen and second by Mr. Hamlett. This amendment included an additional allocation of \$19,522.00 in Day Care 100%, a reduction in Smart Start/Child Day Care funds in the amount of \$73,963.00 to reflect the actual allocation received to date, and the receipt of Duke Energy Merger Funds in the amount of \$18,588.00.

Board Members were informed that the agency would have a State Fiscal Review on September 19, 2013 and a monitoring of our In-Home Aide program the week of September 23, 2013.

Staffing updates were shared informing the Board that a candidate has been selected for the Work First Social Work position but we are awaiting review by the Office of State Personnel regarding classification, and the recent resignation of a Child Protective Services Social Worker. Board Members were informed that permission was received to fill that position and we are currently receiving applications. An update on the NCFAST Medicaid rollout was provided with training in progress to utilize universal workers.

Ms. Moorefield shared information with Board Members related to the County's Retirement Policy. The policy outlines two types of Retirement, Regular Retirement and Disability Retirement. Both types come under the State Retirement System. The Regular Retirement has age and length of service eligibility requirements for continued county health insurance. The insurance is provided without cost to the employee with full service credit or the cost can be pro-rated depending on one's length of service. Disability Retirement requires a disability determination by a state medical board and if such a determination is made, the employee continues eligibility for county insurance, with no age requirement. While policy has been interpreted in this manner in past years, current policy does not clearly state this in writing. Written clarification to the policy is needed to state that Disability Retirement does not require a specific age. A policy amendment will be presented to the Commissioners requesting this clarification be added to the county policy. Following discussion on how this currently affects staff, Board Members who were present voted unanimously, upon a motion by Mr. Owen and second by Mr.

Hamlett, to support the insurance provision for staff and the clarification of the written policy.

Supervisors attended the meeting and reported on work within their respective units.

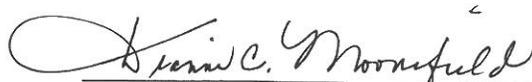
The next regular meeting of the Social Services Board was scheduled for October 15, 2013 at 9:00 a.m. in the Conference Room of the Department of Social Services.

Upon a motion by Ms. McCain and second by Mr. Owen the meeting of the Social Services Board was adjourned at 9:30 a.m.

Respectfully Submitted,

Jeremiah Jefferies, Chairman

Date



Dianne C. Moorefield, Secretary

Date