

## MINUTES – AUGUST 15, 2011

The Caswell County Board of Commissioners met in regular session at the Historic Courthouse in Yanceyville, North Carolina at 6:30 p.m. on Monday, August 15, 2011. Members present: Nathaniel Hall, Chairman, Kenneth D. Travis, Vice-Chairman, Erik D. Battle, William E. Carter, Jeremiah Jefferies, Cathy W. Lucas and Gordon G. Satterfield. Also present: Kevin B. Howard, County Manager, Brian Ferrell, County Attorney, and Angela Evans representing The Caswell Messenger. Paula P. Seamster, Clerk to the Board, recorded the minutes.

### MOMENT OF SILENT PRAYER

Chairman Hall opened the meeting with a Moment of Silent Prayer.

### APPROVAL OF AGENDA

Commissioner Travis moved, seconded by Commissioner Battle to approve the Agenda as presented. The motion carried unanimously.

### APPROVAL OF CONSENT AGENDA

Commissioner Jefferies moved, seconded by Commissioner Battle to approve the Consent Agenda as presented.

Commissioner Lucas stated “I have a correction on page 5, the fourth paragraph under the August 1<sup>st</sup> minutes. It is about the third sentence ‘What criteria do you use for that population’ the word wise needs to be eliminated. Then on the August 5<sup>th</sup> minutes page 27 instead of Nathaniel Hall it needs to be Vice-Chairman, Kenneth Travis.”

Upon a vote of the motion with the minutes corrected, the motion carried unanimously.

The following items were included on the Consent Agenda:

- A) Approval of Minutes of August 1, 2011 Regular Meeting
- B) Approval of Minutes of August 5, 2011 Special Meeting
- C) Tax Director’s Monthly Report
- D) Supplemental Lease Agreement for the NC FSA Service Center
- E) Prospect Hill Convenient Center Contract Extension
- F) Budget Amendment #10

### PUBLIC HEARING – SHOOTING RANGE ORDINANCE

Commissioner Travis moved, seconded by Commissioner Jefferies that the Board enter into a public hearing to receive comments on the proposed Shooting Range Ordinance. The motion carried unanimously.

Chairman Hall stated "Mr. Collie will come forward and give us a brief summary of what we are working on and why. Then we will entertain questions or comments from the general public."

Mr. Brian Collie, County Planner, stated "Good evening Commissioners. As you all know we have been having talks about a possible Shooting Range Ordinance for Caswell County since September of 2010. The Planning Board has been working on that since they were conducted to do so by the Board of Commissioners. The Planning Board voted on and approved a draft copy of which you should all have in front of you in the agenda packet, on 6-28-2011. I will entertain any questions at this time."

Mr. Dean Brevit came before the Board and made the following statement:

"My name is Dean Brevit. I live at 133 Barnwell Road, Prospect Hill. I am the owner of Caswell Ranch shooting range. The first thing I wanted to touch on was why you guys decided not to allow grandfathering. I have been in this business for a long, long time. I came to Caswell County with you guys knowing that I was here. There was nothing legal to stop me from building a range. I implemented my own safety perimeters. I take into consideration the noise for my neighbors. None of my neighbors are complaining. The actions of Third Degree Tactical brought this about and I understand that but why me. If this ordinance passes the way it is written you will put me out of business. I will be right back here asking for variances for everything."

Chairman Hall stated "Let me suggest that we move forward this way because this is a public hearing we would like to hear everybody's comment and everybody's concerns. If you are stating what you are stating in the form of a concern we will have that for the record. It is not my intention that we vote on this tonight but we have to incorporate what we hear. This Board has to have time to think through everything. If you will give us your thoughts and your concerns we will have them down for consideration."

Mr. Brevit continued "Well my concerns are that you are going to pass this ordinance the way it is written. That is one big concern. The second concern is you addressed that the focus of this ordinance is for public safety yet you say that someone will be able to shoot on their own property and that is not going to be impeded. Here what constitutes a range is if you push up a burm. So you are encouraging people not to push up a burm to be safe on their own property. So you can go out and shoot on your own property at will. The ordinance says if you push up a burm you are now have a range. You have to have your three million dollars in insurance. You can't shoot within a 1/4 mile so that is no public safety. Noise, 90 decibels. That is almost impossible with an outdoor range depending on the caliber you are shooting. If you are shooting a .22 that is fine but anything else it is not. For me the insurance, I don't know where that came from, I have NRA insurance through Lords of London and that is perfectly legit for this business. In this ordinance it says three million and six million aggregate. Where did this come from and why is it there? That is pretty much my concerns and I will get with you later if you want."

Mr. Lee Tate came before the Board and made the following statement:

“My name is Lee Tate and I live at 199 Eb Tate Road in the Anderson community. I have had a range for about 10 years but most of you did not know that because you have never had a complaint on it. Before I ventured in to redoing my range a few years ago I came over here. I have a letter signed by that gentleman sitting right over there that said that I could do anything that I wanted to. There were no ordinances. There were no zoning ordinances of any type. I built mine on the backside of my property so it would not interfere with anything. It is not near anybody but it is on the property line. The next door neighbor, the hill that comes down is unfarmable so it is not endangering anyone. Not only did I build it to basic law enforcement training standards, the Department of Corrections training standards, but it far exceeds NRA standards. I have been over a couple of times and I have always talked with Mr. Hall about the grandfathering and was assured that we would be grandfathered in. Anyone that built a range after what it is you are going to vote on, I don't care what you do to them. I have a range that has been in existence that is built to all North Carolina training standards, because we will be doing law enforcement training there. That is the reason I built the thing but I would ask to be grandfathered in. I had no intentions of ever coming up here and being heard until I found out that they were not going to allow the grandfathering. Thank you.”

Mr. Phil Cohen came before the Board and made the following statement:

“I am Philip Cohen and I own the property at 1088 John Oakley Road in Prospect Hill. I live in Caswell County for the peace, the quiet and the natural beauty. I am also a gun owner. I enjoy shooting for the purposes of recreation and self defense training and as such I shoot several times per month at the Caswell Ranch which I find to be as conscientiously maintained and has as much safety orientation as any facility as I have ever been at. I stand before you this evening strongly opposing this ordinance. To be honest with you I find the current draft of the Shooting Range Ordinance to be the work product of sloppy and incompetent draftsmanship. I say that because it is essentially a cut and paste of the Vance County ordinance. Comparing Caswell County to Vance County is like comparing apples to asparagus. Vance County is a growing bedroom community of Raleigh. It has three times the population density of Caswell County and in no way do the needs of the citizens of Vance County resemble those of the residents of Caswell County. During the course of these proceedings and debates regarding the Shooting Range Ordinance there has been considerable expert testimony presented in particular in regards to the safety and the management of the facility at the Caswell Ranch. Mr. Brevit is a respected expert in the area of firearms both in terms of tactical use and in terms of safety. There have been numerous comments made by the law enforcement community who view the Caswell Ranch as a valuable resource for them to train and to prepare to deal with threats of the community. By contraire, just by reading this ordinance and the various drafts that preceded it, I bet ya'll a thousand dollars to a stale donut there isn't anybody on the Planning Board that worked on this ordinance who has the shred of expertise of the area of firearms or firearms safety. If I am wrong let them present their credentials once I am done speaking. It really does not make any sense whatsoever to have people with a lack of expertise copy something from a completely unrelated demographic area and try to impose the will of that ordinance upon the citizens of the county that they are responsible for representing and serving. If this ordinance is passed and the collateral damage of that is the closing of existing ranges of Caswell County I am

going to be left with two choices. As a law abiding property owner who wants to train with his own firearms, I can as Mr. Brevit indicated shoot on my own property. If I were to do that it would pose a disturbance to my immediate neighbors because the tract of land that I own is not nearly as large as tract of land associated with a shooting range. It will also, ironically not illegally, it would pose somewhat of a safety hazard because I do not have burms on my property. To be honest with you, if I wanted to have a burn I would not have the wherewithal to know how to build one and I am certainly not in a position to analyze all my lines of fire. A stray round that is not stopped by a burm can go anyplace. I could easily do that. I could make a conscious decision to pose a definite disturbance and a potential hazard to my community or I can drive an hour and a half in each direction to shoot for twenty minutes at one of the indoor ranges on the outskirts of Greensboro or Raleigh. I personally find either one of those alternatives unacceptable because I believe the conditions imposed by this ordinance especially on existing ranges really fly in the face of common sense. I don't believe this draft represents ill will or malice but I do believe sincerely that it represents laziness and sloppy work. I would therefore ask respectfully that the commissioners either vote down this ordinance once and for all or at the very least minimize the negative impact by the allowing of the grandfathering of the existing ranges. Thank you very much for your time and attention.”

Mr. Romeo Piersanti came before the Board and made the following statement:

“My name is Romeo Piersanti and I live at 13092 Highway 86S in Prospect Hill. I am a certified NRA pistol instructor. I have been involved in shooting sports for over ten years. I have also taught various NRA programs at the club I belonged to in New Jersey before I moved down here. I have to tell you that Dean Brevit runs a very safe operation. His primary concern is to make sure that nothing leaves the range and he has done an excellent job. I have been an unpaid volunteer there practically since he has opened. He goes the extra mile to make sure it is done right. This all started about a year ago and it was all because of, as Mr. Brevit mentioned, all because of Third Degree Tactical. There was nobody there to even supervise anybody. They rented the range out and we all know the rest of the story. I think primarily the lady that did complain, a neighbor was complaining about the noise. Then she showed you a target and she said look he missed his mark, three inches off the bulls eye. The one that missed its mark went into the same burn that the one that hit the bulls eye did. It was not bad marksmanship and the public was not in any danger. My point is I think this is a waste of everybody's time. Granted maybe ranges in the future that could be set up properly to whatever you guys decide is right and proper but Caswell Ranch has been set up to be safe. Both Rockingham County and Alamance County Sheriff's Departments SERT teams come there for training and if it were not safe they would not be there. I just need you guys to really consider that Caswell Ranch is not a problem and this ordinance should not even apply to them. I mean safety wise, safety is always first. I really think you should let him continue the way you let him when you guys came to cut the ribbon. Thank you for your time.”

Chairman Hall asked if there were any others who would like to speak at this time. Chairman Hall declared the Public Hearing as closed.

## PUBLIC COMMENTS

Chairman Hall opened the floor for public comments.

Mr. Kin Watlington came before the Board and made the following statement:

“My name is Kin Watlington and I live at 2339 Highway 158W, West Yanceyville. The subject is on the tennis courts. I appreciate the opportunity to stand before you tonight. Each year as a county we put many young athletes on fields, gyms, courts and even a golf course. In addition we serve as a host to athletes and spectators from other counties as well as other states that participate on these same playing surfaces. Our number 1 goal should be safety for all athletes and that they have the best conditions to play on. Each year we have reconditioned gym floors. We cut, over seed, verticut, mow, irrigate our grass fields and we drag and repair and condition with soil our infields to maintain the best playing surfaces for the youth of Caswell County and the School System as well. Not pointing any fingers at anyone but we have neglected one area. Our high school tennis team began practice on August 1<sup>st</sup> with one functional tennis court. Their season begins this week with home matches that have already been moved to Reidsville and Roxboro Person. Our middle school team will begin practice in a couple of weeks. Last year we adjusted our schedule on the varsity team and travelled to all matches when we normally play a home and away series. The middle school travelled to all of their matches and then they had to play a double header. Real quickly what they had to do was, they played a singles match, then played a doubles match and then turned right around and played another single match and another doubles match. It really wore the girls out. I don't want to leave out that tennis is a great sport for all ages and we have the facilities there. My daughters train in Burlington on Saturday mornings under Coach John Walton, a former coach at Elon. I have the same vision that he has which is to better tennis and to promote tennis for all people in Caswell County. Having served with four of you on this Board and I served with your dad I can honestly look back and say that the decisions that we made were based on wisdom and fairness. As I looked back on all the decisions we made we used wisdom and we tried to be fair in every decision that we made. Tonight you have the same opportunity to use that same wisdom and fairness in making a decision to repair those tennis courts. Last year at the conclusion of the tennis season, I sat and listened, as most of you know not all of you, discussed with Ashley about the tennis courts. In addition, I talked with Chairman Hall about a month or so ago out front and Chairman Hall you told me 'just be patient, something will be done, just be patient'. The ironic thing about this situation is it is a great opportunity where both the School Board and the Commissioners can work together. This is a great opportunity here as a parent and a coach and many of the tennis players. It really does not matter what decision is made tonight the main thing is that you do make a decision. Please just make a decision so that if a decision is made tonight Kevin and Ashley can make calls and these athletes are not delayed any longer. We have four seniors that deserve to play some home matches here and we have a group in the middle school that is coming. I would love to stand before you here in a few years and say this is our conference championship and we appreciate what ya'll did a few years ago. Thank you.”

Mr. Paul Robinson came before the Board and made the following statement:

“Paul Robinson, 5973 Highway 86N. I wanted to express my concern about the safety out on Highway 86 and having been a driver’s education teacher I understand the important of safety. You probably will say why haven’t you said anything before now but I was hoping it would become a three lane highway or something of that nature and it never did happen. I want to say that something needs to be done as far as safety whether it is a no passing lane or something out there or a reduction of speed. I have been hit. My wife has been hit. My son has been hit at the same point and a neighbor across the street. I wish you could see the mark that the trucks had in front of my house when they have to lock it down because of turning. It is a blessing that we are all alive really. I was just wondering if something could be done to assist that particular situation. As I had stated I had hoped there would be something done to the highway itself but it does not look like it is going to happen. That is my concern. Either, and like I said, and even if we have to get a petition that is no problem but a reduction in speed or either a no passing line, something that would help us in that area. Thank you.”

Ms. Alice Robinson came before the Board and made the following statement:

“I am Alice Robinson of 5973 Highway 86N. I am the wife of the gentleman who just spoke. I guess we could have spoken as one person on the two items we are concerned about. I am a retired educator and I guess I really did not consider these things until I am spending more time at home now. I wonder, as taxpayers, what are our privileges out on Highway 86. We cannot get cable, no broadband. I had a visitor who came to my house and I was pulling up something on the computer and she laughed when she figured out that I had dial up. Frankly, dial up is as slow as cold molasses in the winter time. I do not know if I am speaking to the right people but I certainly hope that each of you will hear what we are saying. That is a main highway and we need to have something done. We do not have trash pickup. I guess the other thing that really bothers me as taxpayers, we pay our tax fees on time, yet each year the Caswell Messenger prints several pages of delinquent taxpayers who are enjoying these privileges. So I say if we are paying our taxes should we not have trash pickup. Should we not have at least cable and broadband? How long will we have to dial up? As I said I am a retired educator and I am home more and I am learning how to use the computer and I need some help with that and the speed dialing would probably help me. I have much more that I could say but after my husband has spoken and I have spoken I certainly hope that these items that we have mentioned to you tonight will be addressed. Thank you and God bless you.”

Mr. Lee Tate came before the Board and made the following statement:

“Mr. Lee Tate, Anderson community. This is for everybody here. There is something that I don’t understand about Caswell County. Of course, this goes back to my range. You did not know I was there because you do not have a privilege license. I came over here to buy a privilege license and I ran into Mr. Hall after I had been down to the office and there was no such thing I found out. In talking again with Mr. Hall, I hate to keep pointing at him but he evidently lives downstairs, every time I come over here I can find him. In talking with him I found out that there is not such time in Caswell County for any business to have a privilege license. I had the opportunity to run upon Commissioner Travis, he is my commissioner for my

district, back a few weeks ago and we were talking about the same thing and even further on there is no commercial property business taxes. I own two businesses here. I have a range but that is not my big one. Most of you know me through my auction company. I inherited Southern Caswell Auctioneers and as of the other day my accountant said as of the first of this month we had already sold over a million and half dollars worth of property this year. We need to do something about privilege licenses. I know that this sounds dumb with all the idiots we have in Washington and they are talking about taxes and all of this stuff but you have to have some way to bring in revenue. Every time it comes up that Caswell County needs a little money it is not there. I think that this is something that I would like to see you discuss amongst yourselves and I understand it will not be popular but that is something that Caswell County needs very badly and plus it lets you know who is in the county because ya'll don't know. Thank you."

Chairman Hall stated "Thank you sir. We normally as a rule do not comment during Public Comments but I will make this comment. During the last budget session for this year we did vote to start requiring privilege licenses in Caswell County. Commissioner Lucas added "Chairman Hall it was also addressed in 2004 and it was considered to be an additional tax on the people so it was sort of overruled and not talked about anymore. I do know it was addressed in 2004."

Chairman Hall asked if there were any others who would like to speak at this time. Chairman Hall declared Public Comments as closed.

#### COMMUNITY PARK

Ms. Connie Steadman came before the Board and made the following statement:

"Good evening to all of you. My name is Connie Steadman and I lived at 6100 Badgett Sisters Parkway. I would like to speak on behalf of Mbros, Incorporated asking you all if you would consider becoming the fiscal agent for the project. I had presented a folder to Ms. Seamster. I am not aware if all of you have seen the information that I presented. Do I need to discuss what was in the folder?" Chairman Hall responded "I think we have it. We have what you submitted to us." Ms. Steadman continued "I would just add that my son applied for the grant with the Danville Regional Foundation. It was a 'Make it Happen! Grant'. This was the first time he had applied for a grant with the Foundation. One of the things that Mr. McKenzie suggested was that we contact you, the commissioners, to see if you would consider supporting the project and also to serve as the fiscal agent because we have not received a grant before and the county was mentioned on his grant. We have to have a way to pass the money through a fiscal agent for him to administer the money for the project. That is why I am here to ask you to serve as the fiscal agent. To bring you up to date, most of you know where the basketball goal is up on the tree on Main Street; my son purchased that land from the Town of Yanceyville. Before he purchased the land he told them what he intended to do with the land and it was approved for that type of project. The Town of Yanceyville sent a letter to the Danville Regional Foundation supporting the project. I hope that none of you have any reason to question that part because all of that has been finalized. It is just the matter of the grant being approved pending a fiscal agent. That is

why I am here tonight asking if you will serve as the fiscal agent for this grant to be issued to the Mbros, Incorporated.”

Chairman Hall stated “Fellow commissioners I have discussed this request with our counsel and there are some legal tweaks that our counsel needs to make on this request and maybe have some discussions with the Foundation. He is going to do that but we just received this information a couple of days ago when we received our packets.”

Mr. Ferrell stated “The comment that I had for the Chair, and I will share with everyone, is it is a logistical question. Essentially, if I understand correctly, what you are asking and what the grant agency has asked of you is that the County or some other non-profit or local government with a grant track record accept the grant on your behalf and administer the grant funds according to the grant agreement that is in place with the grant agency. In order to make that happen logistically there is a few steps that need to be followed such as taking the assignment of the grant application and having an agreement that the county will administer that. If that is something that the county would want to do it is not exactly becoming the fiscal agent for the entity itself which is how I initially looked at the request but it is just serving as essentially administrator of this one particular grant and for whatever purposes that the grant was given. We just need to make sure that the steps are followed to allow that to happen through the County’s Finance Office if that is something that the commissioners want to do.”

Chairman Hall stated “Did everybody hear our counsel because as we talked earlier my interpretation was a little bit different so maybe we can move forward assuming that all the Board has their questions answered.”

Mr. Ferrell added “The County is subject to the Local Government Fiscal Control Act just so you know and it limits the capacity counties have to do certain financial things. We just want to make sure that everything we do is in line with the county’s obligations and of course the grant agency’s requirements, whatever agreement has been proposed as well.”

Commissioner Travis asked “Did you talk to the Town of Yanceyville about this?” Ms. Steadman responded “Yes.” Commissioner Travis continued “What I am getting at is the property is within the city limits of the Town as a matter of fact you just said you bought the property from them. What did they tell you when you talked with them?” Ms. Steadman responded “I presented the same folder to the Town of Yanceyville at their last meeting. The reason I did was because when the Foundation received the letter that the Town sent to them supporting the project then they asked us if the Town of Yanceyville would consider being the fiscal agent. It was a matter that either one could be the fiscal agent. The reason they did not vote on it at their meeting was because there were two council members that were not present and they said that they needed the entire body there to vote because of the bookkeeping and accounting involved in this. They do not meet again until the 6<sup>th</sup> of September and to my understanding time is of the essence with the Foundation. The grant is ready to be finalized but they will not do it until a fiscal agent is in place. We could go with the County or the Town of Yanceyville. I knew that your meeting was on the 15<sup>th</sup> so I decided, based on their letter to come to you. I was hoping that we could get this resolved so we could go ahead and get the project going so we could finish the construction there.”

Commissioner Lucas stated “Just to clear something up for me. You have a letter that speaks of the Town of Yanceyville/Caswell County Government endorsed the project ‘Yes. We talked to the County before we even purchased the land and explained the project. They even voted and took the offer that I gave them on the purchase the property. It was the county that also referred me to you all to try to get some assistance.’ Is it the Town or the County? I think the words are confused. I think you meant the Town in the letter but just to clear it up for me.” Ms. Steadman asked “Which letter are you referring to?” Commissioner Lucas responded “It is an email to Starling McKenzie for the proposal for the grant application. I think you meant the Town. The county would not have voted to take the offer on the land but it is County in the letter.” Ms. Steadman stated “I think what he is referring to is at first I don’t think he realized I guess there was the Town. He was more or less just thinking that the County was involved. I know he received this letter from the Town but I think he thought the Town and the County were the same.”

Chairman Hall asked “Are there any more questions?”

Mr. Steadman asked “Can I make just one more comment? I was thinking along the lines of when I went to the other meeting. I did not get the chance to address it at the other meeting but I can address it to you. This is not a private concern. This is something that my son is doing for the county. It is a non-profit organization and it is a community project and it is to serve the entire county. Even if the Town had voted, it would still be serving the county. I can’t see any problem with it whether it is the county or the town but I know what you are saying because you have different accounting to go through but I just want you to know that this is a project for the whole entire community and my son wanted to give back to the community.”

Commissioner Lucas asked “Did you check with any other non-profits other than local government entities?” Ms. Steadman responded “Do mean as the fiscal agent? I checked with the United Way and the Town of Yanceyville. They were the only two I contacted about this.”

Commissioner Satterfield asked “As I understand the county attorney we are talking about becoming a fiscal agent for this one particular grant. Is that correct?” Mr. Ferrell responded “That is what I understand as well. Not the fiscal agent for the entity but just to...”

Commissioner Satterfield added “So they will have somewhere for the money to come into and to be dispersed from.” Mr. Ferrell responded “That is my understanding, yes sir.” Ms. Steadman added “That is it.”

Commissioner Travis stated “This is something that the county, as far as the Board of Commissioners and all, we have not done anything like this since I have been on the Board. This is something new. Right?” Chairman Hall responded “I can’t think of us doing this before.” Commissioner Travis continued “What type of liability is the County in for as far as doing something like this?” Mr. Ferrell responded “That is why I referenced the grant agreement. Just as you accept grants for other projects that the County does administer there is always an agreement that goes along with that, that sets out the obligations of the entity accepting the funds. Those obligations include the responsibility for applying them to the project at hand. Following through with whatever the terms of the agreement are in that grant. Like I said if the

Board is interested in doing this some of the steps that need to followed are for us to look at the grant agreement. Look at how that could essentially be assigned to the County as a fiscal agent and see what those obligations would be. Yes, there would be some administrative obligations on the Finance Department to administer the grant according to its terms and obviously we would need to look at whatever the terms are. It does not seem to be a very large grant and I don't assume the county would be onerous; the county does have experience obviously with grants. Yes there would be an administrative component to taking this responsibility on."

Commissioner Carter stated "I understand Ms. Steadman that time is of the importance but since you pursued the avenue with the Town I kind of agree with what Mr. Travis said since the property is in Town and you have already approached the Town, I know that they don't meet until September unless they have a called meeting. I know you went through the Town Manager. I see where you talked with the zoning officer. I think that since the property is located in Town even though it is for county use you should pursue the Town first."

Chairman Hall stated "Let me reiterate. The Town was approached and because they did not have a quorum they did not vote on this. The grant agency would like to move forward with this. Back about 8 or 9 months ago this Board was approached by the Caswell County Partnership for Children and asked to consider putting up outside basketball courts and were told by staff that we would consider that when we went through the budget. We went through the budget process and it was never considered. Now we are at the point where a local citizen has gone to the extent of buying property and invested his own money to do an outside court and he has a grant agency that is willing to help support this project. I have had the opportunity to talk with this granting agency a couple of times so I am familiar with how they work. They will do a small grant called a Make It Happen! Grant. The grantee or the person who is receiving the money has 90 days to complete the project. Because of what I am understanding from what Ms. Steadman is saying they do not have a track record because they have never received a grant before, the granting agency would like for the Town or the County to act as the fiscal agent. For what they propose to do would be a great benefit for the Town and the whole community as she stated. I would think that this Board would move forward to help a citizen who is trying to help other citizens within the County with this request."

Commissioner Travis stated "You said something just then about if you receive this grant it has to happen within 90 days. What happens if they do not get done within the 90 days? What happens to the money?" Chairman Hall responded "Our counsel told us we would have to look at the grant agreement. I don't know the specifics. I am telling you generally that is the way they operate these small grants. If you do not spend the money within 90 days they will just take it back."

Ms. Steadman stated "May I say something in response to that? My son is already in the process of getting everything lined up. He is just waiting on the money. If you noticed in the information on the proposal he spelled out the amounts for what it was going for. That is already in line to be spent as soon as he gets the money. Everything is lined up. He has already talked with the people who will deliver the rest of the dirt to level the ground. He has already priced the basketball goals. He will have it completed within the 90 days. He has already started; it is just a matter of receiving the funds so he can complete it."

Commissioner Travis stated "I understand what you are saying Ms. Steadman. It is nothing against you or anything. I just want some answers because this is something new that the County has never done." Ms. Steadman responded "We have never done it either. So it is new to us as well." Commissioner Travis continued "We are starting something new. Are we going to do this every time somebody comes and asks us to fix something?" Chairman Hall responded "Let me respond this way Mr. Travis, if we always do what we have always done then we will always get what we have always got and right now we have not gotten very much so we need to start doing something new. That is the way I feel about it." Commissioner Travis stated "I didn't say I was against it. All I want to do is to make sure that our "i's" are dotted and our "t's" are crossed."

Commissioner Battle stated "I wanted to make a motion earlier but I just wanted to make a comment. We are being the fiscal agent to dispense this money to an entity because they have not done this before and I am assuming the reason why they said either the Town or the County is because they have more confidence that we will administer the monies the way it is supposed to be done. Is that correct?" Chairman Hall responded "That is my take on it." Commissioner Battle continued "And it is for a basketball court which will serve children. That is all I wanted to put out there."

Commissioner Satterfield asked "My question Mr. Chairman is to the attorney and manager I guess. What do you need to look at that we have not looked at, if we make this happen tonight?" Mr. Ferrell responded "The grant agreement with the granting agency to see what their requirements are. Also to talk with the Finance Department to make sure that there are no internal controls that would be a bar to serve in this capacity. Those two things in particular would need to be looked at and I have not seen that. One more thing is just to clarify with the grant agency that the funds would come to the County and how the logistics of the money transfer would work because it is just not clear to me at this point."

Commissioner Jefferies moved, seconded by Commissioner Battle to accept the request of Ms. Steadman for Caswell County to serve as a fiscal agent for the Make It Happen! Grant for Mbros, Inc.

Commissioner Travis asked "This is to the attorney. If this passes tonight and it is not right when you look at it that eliminates it?" Mr. Ferrell responded "What I would request is that the motion would be subject to the transaction receiving final approval with the county attorney, to make sure if there are some hiccups or hurdle that we would have the ability to address that."

Commissioner Travis asked Commissioner Jefferies if he would add that to his motion.

Commissioner Battle asked "This money is coming from whom?" Mr. Howard responded "The Danville Regional Foundation." Commissioner Battle continued "The people we normally operate with?" Chairman Hall responded "Yes we have done some."

Commissioner Jefferies and Commissioner Battle agreed to amend the motion.

Commissioner Carter asked “I am not against the basketball courts. I think it good for the children and the County but I kind of want to know, how the Town felt about it when you approached them. Were they in favor of being a fiscal agent or did you get any comments from them on whether they would not would not be the fiscal agent?” Ms. Steadman responded “They did not comment at the meeting because they did not have enough there. They canned it until the next meeting. They did not address anything. I have spoken with one of the council members and the manager and I got it on the agenda at the last minute. There were no comments made at the meeting because they said they would not comment on anything until all the members were there.”

Commissioner Lucas stated “I think the Town could have had a called meeting to address this if they chose to do that. I am not opposed to your son’s dream. I think it is a wonderful vision. My concern is for the liability of the county and having heard what the attorney just said. Also setting a precedent for other non-profits that will be inundated with the same request. That is my concern. Did you hear back from the United Way?” Ms. Steadman responded “Not yet because they had just had their meeting.” Commissioner Lucas added “My other concern is during our budget time we heard about how over worked our staff is in the Finance Department so I have some concern for our employees as well. I know it is a small grant and it will not take much to administer it but my main concern is the liability and setting precedence.”

Commissioner Battle stated “Just a follow up to Mrs. Lucas’ comment. We did adopt a resolution saying that we would help, I don’t know specifically what the resolution said but I do know that we did adopt it when Mr. Wilson came before us to present that resolution. The Board adopted it. Setting a precedence, I don’t know if this is written down anywhere but is it not a part of our job if you have people that get grant monies that we should administer those for them. If I were to give grant money to somebody I would feel better if it went through a body as opposed to an individual mainly to make sure that the monies are administered the way they should be. I mean if you have people doing part of the leg work, going to get the money and all we have to do is to make sure that we abide by the rules to administer it, I think it is a win-win for both parties and the community is getting something that they need. We may set a precedence, I don’t know but isn’t it part of our duty to do something like that. I mean as far as finding the United Way, when I wanted to contact the United Way in our county I had to call four counties to get a contact here in Yanceyville or Caswell County. Maybe they can find the United Way and maybe they can’t but the thing is they came to us asking us to do this. I don’t think staff will get over worked anymore than we over work them now. We are talking about maybe half an hour on a basketball court for some kids to play on or whomever. We complain when we see them walking up and down the street with nothing to do and now you have people trying to do something and we are talking 30 minutes about administering \$10,000. That is all I have.”

Commissioner Lucas asked “Ms. Steadman would not be here tonight if she had a track record for receiving grant money, is that correct? Is it a fact that she does not have a track record?” Commissioner Battle responded “True.”

Commissioner Satterfield stated “Let me say to Ms. Steadman I applaud you and your son for what you are doing. I hope it does set a precedence. I hope that there are other people that will

do for this county what little bit you are doing, even though it is a lot for your son as I read what he has spent himself. I applaud him for doing that and I hope that more people come forward. I would certainly hope that this Board and the Town would be willing to put forth the necessary effort to at least take care of the bookkeeping problem if there is a problem with administering grants such as this. Again I applaud you.”

Upon a vote of the motion to accept the request of Ms. Steadman for Caswell County to serve as a fiscal agent for the Make It Happen! Grant for Mbros, Inc. and that it would be subject to the final approval of the county attorney, the motion carried by a vote of five to two with Commissioners Carter and Lucas voting no.

#### 2010 AUDIT COMMENTS FROM THE DEPARTMENT OF HEALTH AND HUMAN SERVICES

Chairman Hall stated “I hope that everyone has a copy in their packet. There is a letter from Lanier Cansler, Secretary of the North Carolina Health and Human Services and a response to our audit. Over the years we have not had any significant audit findings but we have had some repeat audit findings. I put this on here because of the response we made and our response was accepted. The agency accepted it but it wanted to reiterate what we said. The last sentence ‘The governing board will become more involved in providing some of these controls.’ We are talking about internal controls here and we are lacking in internal controls because of staff. We do not have the various departments and divisions that check each other like large organizations have. I wanted us to remember that this Board, by sending out this audit response improvement, committed to getting involved. I don’t know what the answer is but I don’t think we should ignore it.”

Commissioner Satterfield stated “Mr. Chairman, if you will recall, I don’t know if it is in the minutes I suppose it is, not this past audit but the audit before I questioned Mr. Winston a little bit about these particular findings because these findings are generally, if you will go back over these audits for all of these years, in every audit they are pretty much there. His response to me was that they were pretty much in everybody’s audit. It was just a typical thing to put in. I don’t know how much is enough you know you can hire, hire, and hire but I don’t know if they will ever be satisfied that you will ever have enough internal controls to take care of these things. It is the same thing with about any audit you look at.” Chairman Hall responded “I remember that response and I remember what he said. In my opinion, we will probably never have enough staff to get this taken out. There are some things that we should consider doing. One of the things that they recommended was that we put in a fraud hotline and we have not done that. That is something we can do without hiring staff. My concern about all of these is if they put it in for 8 or 10 years, which they will do, the minute something goes wrong the CPA is going to hang his hat on that fact that it was in the report and we did not doing anything. He is not going to say well it was okay, I know they did not have staff. Once he writes it that way, the Department of Health and Human Services are going to come after us and all of the large agencies are going to come after us. This is one of those things that may not happen but once every 20 or 30 years but sooner or later it will happen that is why I don’t want us to forget about what we said in this report. I think we should make some efforts to do something to tighten up our internal controls and those efforts do not necessarily mean we have to hire staff. I do think we should do the

fraud hotline.” Commissioner Satterfield stated “Mr. Chairman I do know that we talked about the fraud hotline and I thought we had agreed to do something on that with some type of phone line or something. I know even the Manager talked about some way that the employees could call somebody. Who were they going to call Mr. Manager?” Mr. Howard responded “What was discussed was possibly setting up, when you come in the front of the courthouse there is a phone there where we used to have a person manning the phones, using that call box or voice mail box for someone to call in. It was discussed by the Board that they did not like the staff having access to that. I was asked to phone it out for some company to do that. We had been looking at that and I discussed this with Mr. Hall this week about having the commissioners to check that phone line because there would be no cost to us to do that. We have the phone already there and we have the voice mail box available. It will just come in and enter that voice mail box when they call in. It is all password protected.” Commissioner Satterfield stated “I knew we had a conversation on this a year and a half or two years ago when I first came on board and I was thinking that there was something in place where the employees could call in. I didn’t know who was monitoring it.” Chairman Hall responded “Well right now we have nothing in place.”

Commissioner Battle stated “We discussed it but we could not agree on the logistics on how we should do it. Then we talked about a third party and then we saw what it was going to cost and we pretty much shot it down after that. We do need one but we do need to think about how it needs to be managed as well. I don’t think the commissioners should have access to it in an instance such as this as far as fraud goes. That is what happened with the fraud hotline idea.”

Commissioner Lucas stated “Chairman Hall I think it was at the last meeting that we received this information from Commissioner Satterfield from the Health Department on emails back and forth between county staff and the Health Department. I don’t know how much this plays into the problem with the audit but it seems that communication is a big issue at the Health Department. I don’t know if they are understaffed or if the problem is with the Finance office staff being overworked or what the problem is. I guess everybody got a chance to read that, the information that Mr. Satterfield provided for us.” Chairman Hall responded “I started but I did not read it because we got it and it was not a part of an agenda item and I did not know what I was reading it for or what I was looking for.” Commissioner Lucas stated “There is a lot of concern in there about miscommunication and no communication.” Chairman Hall responded “Having served on the Health Board I have heard some of those concerns before and I know all of it not to be truthful. I think when we start to look at things like this we need to know what we are looking for and then deal with it.”

Commissioner Battle asked “Do we want to discuss how we want to proceed with addressing this or is this FYI for right now?” Chairman Hall responded “What I was going to suggest when I put in on here was for us to put it on the next agenda so we could start bringing in some ideas. You made a comment that you thought the commissioners should not have access as a comment. We all need to think about it. I think we do need to do something on it. If we put it on for the next meeting we should have had adequate time to have some thoughts and put together a procedure and move forward. That would be my suggestion.” Commissioner Jefferies stated “I think that is a good idea.”

#### TENNIS COURTS

Mr. Howard stated "You have a memo about the tennis courts situation. We still have not heard from the US Tennis Association about their grant so we have no idea how much that grant would be. Staff would like to recommend that we go ahead with this project. The lowest price we received was \$110,196. We would reimburse the capital fund that we set up with any grant monies we will receive. It is my understanding that the School System is willing to pay about half of the money after we receive the grant funds. We have \$10,000 that we have already received from the Danville Regional Foundation to go towards this. That leaves \$100,000. We think we will receive between \$15,000 and \$25,000 for the US Tennis Association. We are not sure on that yet so that would leave around about \$40,000 or \$45,000 for our cost and the School System's cost to put in the tennis courts."

Chairman Hall asked "Have you received or have you communicated in any way formally with the School System about the matching or what they are proposing to match?" Mr. Howard responded "It is my understanding that they discussed it at their last meeting that they were willing to give half of the project costs. I have not received a letter from Dr. Barker yet, no." Chairman Hall asked "Has anybody communicated any dollar amount?" Mr. Howard responded "To the School Board?" Chairman Hall responded "No, from the School Board. Is there anything in their minutes?" Mr. Howard stated "I don't think it is in their minutes. They do not have a dollar amount because they were basing it on us getting this other grant."

Commissioner Travis stated "What you just said is the school is willing to pay half of what is left for Caswell County to pay?" Mr. Howard responded "Correct." Commissioner Travis stated "That is what he just said. The school will pay after whatever is left after all the grants." Chairman Hall responded "I know what he just said but all I want to know is if it is in writing or if anybody has communicated anything to this Board so that we will know when we move forward where we will get the dollars from." Commissioner Travis stated "I don't think there is nothing down on paper. It is just what they have said." Commissioner Lucas asked "Chairman Hall can we get that in writing before we take a vote on it or something definite. I feel certain that the School System wants to see this happen and this Board does as well. I would like to see it in writing." Chairman Hall asked "Can we do the reverse to show our good intentions and make a commitment for 50% and that would show the School Board that we have good intentions?" Commissioner Travis asked "What you are saying is you want us to commit that we will pay 50% of whatever is left after the grants and hope the school will take that effort and agree as well?" Chairman Hall responded "Right. What I am saying is we can do our part tonight and not wait until September for the next meeting to hear back from the School Board if we want to move forward and I think we want to move forward." Commissioner Travis asked "Does that mean after we vote tonight and it passes that we are going to go ahead and start?" Chairman Hall responded "No, what it means is if we vote on it tonight we will probably get a written commitment from the School within the next 2 or 3 days or within the next week or so and we can move forward and we will not have to hold another meeting." Mr. Ferrell stated "There would still need to be a formal contract for the work so even if you approved everything tonight you will see this again in the form of a contract." Chairman Hall stated "This is just the start of the process." Commissioner Travis asked "The reason I asked the question is if you do it like you said and we go ahead and pass it tonight to pay 50% to move forward and the other 50% does not come will the county have to make up the other 50%?" Chairman Hall responded "Not

until we sign a contract. The process of any purchases that we do is first the Board agrees and we find the money. Then we go out and get some bids and then we agree on a contractor or a vendor. When that contract comes in and then we look at our monies to make sure that the monies are still in place. Then this Board has to vote to go forward. Now under the normal scheme of things this could take two, three or four months of going back and forth. All I am suggesting is that we just carve out two week, three weeks or a month."

Commissioner Battle moved, seconded by Commissioner Jefferies to use Court One to renovate the tennis courts with the option of doing 6 courts with the consent of paying half of the quoted price.

Commissioner Lucas asked "Mr. Chairman where will the funds come from for this project?" Chairman Hall responded "We have money in our capital account." Commissioner Lucas continued "Do we know how much is in that account?" Chairman Hall responded "We have not authorized anything." Commissioner Lucas asked "The Board has gotten together on the maintenance needs but has it been prioritized on the county buildings?" Chairman Hall responded "No, we still have to do that." Commissioner Lucas asked "Do we have a cost estimate on our building needs?" Chairman Hall responded "No, not specifically because the numbers we have will far exceed what we put in that account." Commissioner Lucas asked "It will?" Chairman Hall responded "I think so." Commissioner Lucas asked "What about the price on the courthouse air conditioner, wasn't that about one hundred and thirty or forty thousand to replace the air conditioner?" Chairman Hall responded "We probably did and I think to better answer your question we do need to prioritize these things with the dollars." Commissioner Lucas stated "That was the concern I had. We had these building maintenance needs and we have seven hundred thousand in capital. That is just my concern." Chairman Hall responded "From my standpoint, this is one of the things we had been talking about, if it was not on this list it should have been because we have been talking about it for the last 6 or 7 months. That is why I am trying to put some closure to it." Commissioner Lucas asked "Has there been any decision about relocating the tennis courts or has that been talked about at all during this process?"

Commissioner Travis asked "The motion that you said was that we are committing to paying 50%?" Commissioner Battle responded "Yes." Commissioner Travis stated "You did not say a thing about the grant money." Commissioner Battle responded "I can't speak to that because I don't know anything about that yet. I can only speak to what is on here. If the grant comes in that is great but if it doesn't." Commissioner Satterfield stated "We already have one \$10,000 grant." Mr. Howard added "That is correct. We do already have one grant of \$10,000." Commissioner Battle asked "We do have that?" Mr. Howard responded "Yes sir. We have approval of that." Commissioner Battle asked "What is your question Mr. Travis? I do not understand what you are asking me here." Commissioner Travis responded "What we were talking about a while ago before you made the motion was this Board would agree on paying 50% of whatever the tennis courts cost after the grants. You have already made the motion I was asking if you would amend the motion." Commissioner Battle stated "To say whatever grant monies we get after the fact pay 50% of that. Is that what you are saying?" Commissioner Travis responded "The County will only pay 50% of whatever is remaining after the grant money comes in." Commissioner Battle stated "That is fine." Commissioner Jefferies seconded the motion.

Upon a vote of the motion to use Court One to renovate the tennis courts with the option of doing 6 courts with the consent of paying half of the quoted price after the grant monies are received, the motion carried by a vote of six to one with Commissioner Lucas voting no.

### MULTIVISTA CONSTRUCTION DOCUMENTATION

Mr. Howard stated “At the last meeting Multivista came and gave a presentation on their project documentation. On how they document the project with photographs and doing those at various stages of the project so you will know what is in the walls, etc. They sent a revised proposal that was a better fit that would work better with our project, as they looked at it a little bit more, in the amount of \$10,575. I do feel like with this project with everything being done in concrete it would be nice to know what is in the walls and what is in the floors for future maintenance and also in the future if there is an issue with the building being able to go back to the contractor. One thing that he discussed in the presentation was that they had one facility, a hospital, that they did and in two of the handicapped bathrooms the rails fell off. So what they were able to do was to go in and look at each bathroom in that facility and tell if support was being put in the wall prior to the walls being put up. They were able to go in and determine it was a contractor error without having to tear all the walls out. This also saved the contractor money and time in addressing the situation. They were able to take this to the contractor and it was fixed. If this is something that the Board would like do, I think it is a good thing for the long term of this project.”

Chairman Hall asked “Did I understand you to say that a revised proposal was sent?” Mr. Howard responded “Yes sir. That is what is in your packets. It is \$10,575.”

Commissioner Battle asked “Where will the money come from to do this project Mr. Howard?” Mr. Howard responded “It will be coming out of what we borrowed to construct the building.” Commissioner Battle continued “This is in addition to what we already have?” Mr. Howard responded “Yes it will come under the special inspections. It will stay within the amount that is already borrowed.” Commissioner Battle asked “Do you, in your opinion, think it would be an opportunity for maybe some of the maintenance staff or maybe the inspections staff to go and take a look at this building and do something somewhat similar to this job, maybe not to the same extent?” Mr. Howard responded “That is possibility to go and take photos, yes sir. It is definitely possible. The only real difference probably would be the ease of access. This will all go in a database and you will be able to pick a point in the building and it will bring up every photo that has been taken of the project.” Commissioner Battle continued “That part is great, the technology part of it but are we going to make good use of that, I guess is my next question.” Mr. Howard responded “That would be the expectation.” Commissioner Battle stated “That would be great to have that on microfilm or a PDF file or what have you, but I am curious as to how many people would use that. That is my only concern.” Mr. Howard responded “I know there are times with some of the other buildings we have where our maintenance staff has changed since the construction, this would have been nice for some of the other buildings we have as far as being able to look and see what is there. I also realize that \$10,000 is not a small sum of money.”

Commissioner Travis stated "These contractors that are working on the building, I thought they would have people there to make sure that it is being done right." Mr. Howard responded "They do. This is just an extra set of eyes that documents the construction. If something is missed or there is a problem we can go back and pull up that particular section or that particular area of the building and see if there was an error made and what was installed." Commissioner Travis continued "The people who are building the building should be the ones to pay for this and not the taxpayers. That is the way I feel about it."

Commissioner Satterfield asked "I noticed they have a monthly invoice for 13 months, Mr. Manager, what happens if this project runs longer than 13 months?" Mr. Howard responded "I do not have an exact answer to that. Usually the way it works is if there is addition time there is no additional charge because they are still taking those photos. If the project slows down they will not be taking photos as often as they would have been if they would stay on schedule." Commissioner Satterfield continued "Does it say in here anywhere that this price is good for the duration of the project? Going through the winter months you could lose some time. It could possibly go longer than 13 months. All I want to know is does the \$10,000 cover from day one to the end?"

Commissioner Travis moved, seconded by Commissioner Lucas to deny the request to use Multivista Construction. The motion failed by a vote of three to four with Commissioners Carter, Jefferies, Hall and Satterfield voting no.

Commissioner Battle asked "Correct me if I am wrong, did we do the performance bond insurance on this jail project or was that a different project?" Mr. Howard responded "The performance bond, yes, everybody has that." Commissioner Battle continued "That is somewhat of a protection we have based upon the work they are doing?" Mr. Howard responded "Correct. This does not take anything away from that." Commissioner Battle stated "I understand. It is in addition to. We do have some protection already. I think it is a good product." Mr. Howard responded "One advantage we have, I realize I made a recommendation for this, the architecture firm has built this building before and there have been a few changes to it. You would expect this to move smoother than if it were the first time being built."

Commissioner Lucas asked "How often are we paying the construction manager?" Mr. Howard responded "Monthly." Commissioner Lucas continued "What is the amount we are paying them?" Mr. Howard responded "For the general conditions, we are reimbursing them for their expenses. The pay for them to be on site and all the fees for the employees is about \$10,000 per month. I can get you an exact number for that." Chairman Hall added "It is a percentage of the contract." Mr. Howard stated "It is a percentage of the contract which is about \$172,000 plus the general conditions which was in the breakdown we approved."

Commissioner Travis asked "How many detention centers have they built?" Mr. Howard responded "It is in the 10s, 20s, or 30s." Commissioner Travis continued "Well they should know how to build one now." Mr. Howard responded "This has nothing to do with them not knowing how to build it. All this is is documentation for us if something goes wrong. We will be able to pinpoint if it was architecture error, installation error, etc."

Commissioner Battle stated “Not trying to be contradictory, if you will go to Rockingham County’s courthouse on the outside of the building there are stones that are jetting out of the surface. This is a brand new building. The bricks are separating from the mortar and coming out. Reputation does not mean anything.”

### RECESS

The Board held a brief recess.

### ENGINEERING CONTRACT AMENDMENT #2 – PELHAM WATER PROJECT

Mr. Howard stated “This is the second amendment to the original contract that we received from the engineering firm when we received the grant funding to do the water tank. The first one was entered into when we had to take out the water lines for NORAG back when the project first started to get them water because their well did not work. The second amendment makes the changes that we discussed at the last meeting concerning the access road and moving the sewer pump station.”

Chairman Hall stated “Refresh my memory on what we discussed at the last meeting what we needed to do.” Mr. Howard responded “What you did was to approve us to go through the main agencies to get those grants changed to move the sewer pump station to serve the whole northern side of Highway 700 and to put the access road in which will get us access to other interior lots.”

Commissioner Lucas asked “Having not been here in 2008 when you initially went under the agreement with Dewberry & Davis this is the agreement right?” Mr. Howard responded “Yes ma’am.” Commissioner Lucas continued “The first amendment was to replace water lines?” Mr. Howard responded “No ma’am, initially we were installing the water tank and running water lines all the way down 700 to NORAG. They were going to do a well and in the meantime that well never did hit water. I think they went down 1000 feet in two separate places and they never got water so they came to us. We went back to the grant agencies and got them to amend the original grants to let us install the water lines first. They were already under construction when they could not get water. The water lines were completed while we were doing the tank design and getting other things finished. The water tank was the original contract and this amendment is to do the sewer, the road, and the upgrade at the pump station to get better pressure.” Commissioner Lucas continued “On page 110 where it says ‘Additional Basic Design Services’ has that been done to develop a list of projects that will address needs of the Industrial Park? Was that part of the original?” Mr. Howard responded “Yes ma’am.” Commissioner Lucas asked “Do you have that list?” Mr. Howard responded “I don’t have that with me but I do have it. It was basically, we are addressing the major needs in these grants. One is the water tank for fire flow. Two – where the pump station is located now we have actually had to put in a second pump station to pump to it from other parts of the park. We are locating the new pump station in a lower area where we can do gravity which will be cheaper to install whenever a business locates. It is faster to install to that pump station. All that is left is to put in the interior lines and interior sewer lines and roads as we get in new occupants for the park.” Commissioner Lucas continued “So we are looking at the revised contract total on page 108, is that correct?” Mr. Howard responded “Yes ma’am.” Commissioner Lucas asked “Who is doing the inspections on

the Inspection of Water and Sewer Improvement?” Mr. Howard responded “Dewberry is the engineer.” Commissioner Lucas asked “The total amount of money received for the project is what?” Mr. Howard responded “Just over 1.5 million.” Commissioner Lucas continued “And we have expended how much of that?” Mr. Howard responded “To date, roughly around \$500,000. I am actually doing the report this week and will get the actual total on that.” Commissioner Lucas asked “Were there any plans to utilize any of this money for other purposes outside the water project?” Mr. Howard responded “The grant agencies, Golden Leaf and Industrial Development Fund, those two grants can be used for anything to make improvements to the park. All the other money was based on getting water and/or sewer to NORAG because it was based on their job creation.” Commissioner Lucas stated “The reason I asked that question was because I had a Pelham fireman come to me last night and ask me if there was some way or if the Board had talked about putting four bays onto the fire department so it could become a...” Mr. Howard responded “It has not been since I have been here.” Commissioner Lucas continued “It is my understanding from him last night that it was discussed by the Board to add four additional bays to the Pelham Fire Department to make it some sort of special center.” Chairman Hall asked “How will that relate to this grant?” Commissioner Lucas responded “It would be built from the leftover money. That is what their understanding was.” Chairman Hall responded “That has not been on the agenda. Mr. Howard added “The only thing I know that is even close to that was when I first got here they were attempting to get CDBG funding for the fire department and do that they had to install water lines as well.” Commissioner Lucas asked “Did ya’ll talk about running the water lines over 29 to them?” Mr. Howard responded “The distance from them, and this was even before we got this money, the distance from them to there does not make it feasible to run a water line as part of the grant.” Commissioner Lucas stated “I needed to be clear on that.” Mr. Howard responded “And that is from memory.”

Commissioner Lucas asked “Is there any urgency in doing this right now Kevin?” Mr. Howard responded “It could probably sit until the next commissioners meeting if you wanted to think about it some more. We do have to go back to the grant agencies to get approval to amend those budgets. We have not done that yet. We were trying to figure out which grants were the best to go to within the last few weeks. We have done that and we have to approach them about amending the budget to include the sewer because we did not have that in the original grants. The sewer will be there to serve NORAG as well so there should not be an issue with doing that. We will not start any of this work until we have approval from the grant agencies to make those changes.”

Commissioner Lucas asked “Do you have any information on the status of the permitting on the wetlands committee?” Mr. Howard responded “That has already been taken care of. It has all been done for the tank and the water lines. There may be some needed for the sewer lift station. That is just showing that there are no wetlands there. We have to do that for the Corp of Engineers.”

Commissioner Battle moved, seconded by Commissioner Carter to adopt Amendment #2 for the Pelham Water Project as presented. The motion carried unanimously.

## CEDAR RIDGE FARM & LANDSCAPING CONTRACT

Mr. Howard stated "This is the contract for the work that was approved back in May for Cedar Ridge Farm and Landscaping to plant grass and to do improvements to the erosion control measures over at the Senior Center. This was just to bring back the formal agreement. We are nearing the time when we need to start doing that work towards the end of this month and September. This is just the formal contract on the bid amount for your approval."

Commissioner Battle asked "What was the issue we had when we did this before? Did we have a problem after we granted the initial bid?" Chairman Hall responded "Summer, the heat." Mr. Howard added "We were afraid we were going to have a long, dry July. DENR approved to allow us to wait until late August to start doing the improving and planting in September."

Commissioner Satterfield moved, seconded by Commissioner Jefferies to accept the contract from Cedar Ridge Farm & Landscaping as presented. The motion carried unanimously.

## APPROVAL OF REPRESENTATION OF INDIVIDUAL BOARD OF ELECTION MEMBERS

Chairman Hall stated "I am going to ask our counsel to explain this clearly and you may ask any questions as he goes."

Mr. Ferrell stated "As you know there is pending litigation regarding the Board of Elections action on the voter challenge to Mr. Battle's voter registration. In the appeal that was filed in that matter the Board of Elections was named as an entity, the individual board members were named in their individual capacities, and each board member was named as a defendant in their individual capacities, so not in their official capacities serving as the board but in their individual capacities as just a person. The current attorney, who I have spoken with, has recently provided me with a request that I bring to the commissioners for approval consent of this Board to having the existing lawyer who is representing the Board of Elections and the board members in their official capacity also represent the board member in their individual capacity. The notion is that each party to a lawsuit needs some representation generally. This attorney believes that he can represent all entities involved and that he can do that without conflict but he would like the Board's consent to that representation which will include paying the legal fees associated with the representation of these individuals. Many counties have policies in place that say if an individual is sued because of something they are doing on behalf of the county government that the county will step in and provide a defense to them. Caswell does not have such a policy which is why this is before you tonight. I know it is somewhat confusing giving all the parties involved so if I can offer any clarification or better explanation I will try to do that."

Commissioner Travis asked "Are you talking about one lawyer to represent the whole Board of Elections?" Mr. Ferrell responded "One lawyer is currently representing the entire Board of Elections, yes. He is also willing to represent the individuals that make up the board who have also been named in the lawsuit." Commissioner Travis asked "Other than the board?" Mr. Ferrell responded "In addition to. At the end of the day he will be representing the board as an entity, the board members in their official capacities, and the board member in their individual

capacities. He will be representing all three of those groups of entities. There is some economies of scale. It is not a bad idea when interests are aligned because you don't have to have an individual attorney for each board member which is another alternative here. Each member goes out and gets their own lawyer. He also believes he is going to request the court to dismiss these individuals that have been named in their individual capacities from the lawsuit. That will be first order of business in his representation is to try to get them dismissed from the lawsuit. He thinks he has a good chance of doing that but it does takes some work."

Commissioner Satterfield asked "Does the Board of Elections' members want this gentleman as their attorney as individuals?" Mr. Ferrell responded "They, of course, will have the ultimate say. If they as an individual want to hire their own counsel they are certainly free to do that. I believe there has been a willingness, of the board, to have him represent the individuals. Nothing you would do would take away the freedom of choice that the individual member would have to retain their own counsel if that is what they wanted to do."

Commissioner Lucas asked "Chairman Hall did we have to approve the attorney initially for the Board of Elections?" Chairman Hall stated "General counsel?" Mr. Ferrell responded "No you didn't. While the Board of Commissioners has the statutory obligation to satisfy the legal needs of its Board of Elections, the Board of Elections is a separate entity that has the ability to engage counsel as it sees fit and it has done that."

Commissioner Carter asked "Has a lawsuit been filed?" Mr. Ferrell responded "Yes it has."

Commissioner Lucas stated "So the Board of Elections can hire their attorney without any concern for the legal fees, correct, that is the County's responsibility?" Mr. Ferrell responded "Well I would not say without any concern for legal fees but the county..." Commissioner Lucas added "They don't have to consider legal fees." Mr. Ferrell responded "I don't know if they considered it or not." Chairman Hall stated "Let me rephrase that for her. Did they consult with this Board on the fees?" Mr. Ferrell responded "Not to my recollection, no. I will tell you that the School of Government provided a list of several election lawyers for consideration and this fellow was one of those recommended by the School of Government. I think that is how they found him. I don't know what kind of fee shopping was done."

Commissioner Satterfield asked "Is this request, Mr. Attorney, coming from the Board of Election members?" Mr. Ferrell responded "No sir. This request is coming from the attorney for the board. He has asked that this Board consent to his representation of these individual board members." Commissioner Satterfield stated "It just seems to me that it ought to be a request from the Board of Elections itself." Mr. Howard responded "I spoke with the new chairman and he asked about the process and what needed to be done. Then I told him we would be taking it to the commissioners for your discussion. When I was talking to him I felt it was coming from the Board of Elections as well. They had all agreed to use this attorney if he was allowed to and if ya'll approve this, the Board of Elections would." Commissioner Satterfield stated "So the Board of Elections has agreed to this then?" Mr. Howard responded "Yes sir. From my understanding from talking with him each one of them will use him in their individual capacity if this is approved." Commissioner Satterfield asked "Is that official? Is that in their minutes? Is that a written request or anything?" Mr. Howard responded "It is not a written request, no."

Commissioner Satterfield asked "Just conversation?" Mr. Ferrell responded "Again, even if this Board was to give its consent the individual board members wouldn't necessarily have to use this lawyer. They can hire their own independent lawyer if they wanted to." Commissioner Satterfield stated "I understand that." Mr. Howard added "They would not officially take action on retaining him individually in their minutes."

Chairman Hall asked "Is there a positive or negative benefit with what you just said about the Board of Election members using their own counsel?" Mr. Ferrell responded "The decision as to whether or not to have a joint counsel is always one that you don't enter into lightly. There could be situations where there is some conflict. For instance, if one board member's interest is not aligned with another board member's individual interest, for whatever reason, it may not be beneficial to have the same counsel. But in this case, it seems that everybody's interests are aligned and there will be economies of scale that will make this arrangement a benefit." Chairman Hall stated "When you say economies of scale I guess my concern is going back to the dollars." Mr. Ferrell responded "Well this is something for the Board to consider. There is no policy in place that requires the county commissioners to pay for a lawyer for these individual board members. The notion here is that these folks were acting on behalf of the county and got sued because of something they did in service to the county. Now you don't have to provide them with a lawyer. There is nothing in the law that says you have to pay for the individual's fees. You don't have to do this but these folks were working on behalf of the county or on behalf of the Board of Elections which is this hybrid organization that does benefit the county and they got involved in this process. To the extent that the county decides not to provide them with counsel, it doesn't have to but it should be something that the county should consider doing."

Commissioner Lucas asked "How did this Board know about the dollars? How would we know what the fee schedule would be? Is there a contract?" Mr. Ferrell responded "We can certainly get his fee schedule. I don't have that in front of me. I know that the county manager may have some idea of what fees have been spent to date. I don't have that financial information." Mr. Howard stated "I think we have spent roughly, I don't have the exact number, and I was not able to get it, around between \$4,000 and \$4,500. That included him coming out to the initial Board of Elections meeting. I think he came to two Board of Elections meetings and then went to the hearing in Person County and that includes the cost for those. Off the top of my head I think his hourly rate is about \$200 an hour."

Commissioner Carter asked "You said he went to a hearing in July. He will have another hearing coming up in September; we will have to pay him for that also." Mr. Howard responded "Yes sir. We are basically paying him, well not pay him but he is earning hours for that right now preparing for that." Commissioner Carter asked "I have a question for the attorney. The lawsuit is against the Board of Elections right or is it against the county commissioners as well?" Mr. Ferrell responded "It is not against the county commissioners. Again, this suit involved the Board of Elections, the Board of Election members in their official capacities as members of that board, and the Board of Election members in their individual capacities that were serving when the decision was rendered by the Board of Elections." Commissioner Carter continued "If we were to choose to hire this attorney will the Board of Commissioners be brought into this lawsuit?" Mr. Ferrell responded "No, the Board of Commissioners is not a party to the lawsuit."

Again, this is just consenting to allowing this attorney to represent the board members and of course acknowledging that there is a fee that goes along with that consent. The commissioners have not been named in the lawsuit and this decision will not impact that.”

Commissioner Travis asked “If I understand what the attorney said this Board is paying for the fees now. What he is asking is, are we going to pay for these fees or not?” Chairman Hall responded “For the individuals.” Commissioner Travis continued “What he is asking is are we going to pay it for both ways. Am I right?” Mr. Ferrell responded “Yes. Mainly you are doing two things. You are consenting to having this lawyer representing the board members and that you are going to pay the fee for those individual board members. You got it.”

Commissioner Lucas stated “I think at the very least this Board needs a fee schedule, something to judge how much this potentially could cost. Kevin, how are we paying for this? Where is the money coming from?” Mr. Howard responded “It will come from our General Fund. The Board of Elections does not normally carry legal fees in their budget.” Mr. Ferrell added “I don’t know what his fee schedule would be but I will tell you having a lawyer that is already involved in this case and is already representing two of the entities is going to be cheaper than your other option of hiring another lawyer. Of course, if you are not going to do anything for the individual board members that is the cheapest option. This option will be cheaper than hiring another lawyer.” Mr. Howard stated “I am going off memory but I think his fee schedule is about \$200 an hour.”

Commissioner Travis asked “They need to know on this before the next board meeting right?” Mr. Ferrell responded “Of course that is the timing issue. That is correct. There is a hearing scheduled for the Tuesday following Labor Day if I am not mistaken so that will be before you meet again.”

Commissioner Satterfield moved, seconded by Commissioner Carter to approve the representation of this counsel for the individual Board of Election members.

Commissioner Lucas asked “The hearing is set for what date?” Mr. Ferrell responded “Tuesday following Labor Day which I believe is September 6<sup>th</sup>.” Commissioner Lucas continued “This feasibly could end September 6<sup>th</sup>.” Mr. Ferrell responded “It could very well feasibly end for the individuals on the 6<sup>th</sup>. It could. The judge will have to make a decision but it could.”

Upon a vote of the motion, the motion carried by a vote of six to one with Commissioner Battle voting no.

## COUNTY MANAGER’S REPORT

### Pelham Water Tank Update

Mr. Howard stated “I went out today to the Pelham tank site and this is a photo of what is out there now. They had got quite a bit done since the last time I was out there. The first picture shows where they have installed the base of the pedestal and part of the flute. There are two more pieces sitting on the right and left of it. The one on the left will go on next and the one on the right will go up after that. In picture 2 the piece lying on the ground, the pipe, is actually the

center of the tank, the standpipe going up the center of the tank, it will be attached. Picture 3 shows various pieces of the tank itself. These will be constructed around the standpipe. It is going up very quickly. Once they get it together they will have to weld the inside and the outside of each one of these pieces. It will take a while once they get it up to get that completed. Then they will sand it and sandblast it, clean it and paint it. It then will have to sit for a while with chlorinated water in it to sanitize it. It is moving along quite well and on schedule.”

Commissioner Lucas asked “Is there any logo that will be on the tank?” Mr. Howard responded “What I talked about with the engineering firm is the county seal and then Pelham Industrial Park on the tank. We have looked at, most tanks are a tan color or a light blue color, what we have talked about doing, if it is okay with this Board is doing a light tan or beige color and having the county seal and Pelham Industrial Park in the County green color.”

Commissioner Carter asked “What company is doing the tank? Is it Utility Services?” Mr. Howard responded “Utility Services does the maintenance on the tanks. Caldwell Tanks is building the tank.”

#### Dan River Reclassification

Mr. Howard stated “The information the Board requested, I brought back to you. You can send a letter. There are instructions in the memorandum, if anybody wants to send a letter in and who to send the letter to. A copy of the form letter is in there as well. The letters have to be in by August 25<sup>th</sup>. There is also a brief reclassification instruction that tells you the process.”

Commissioner Lucas asked “Did this Board actually approve the reclassification several years back?” Mr. Howard responded “They approved the contract, I think it was the actual approval to seek the reclassification, I cannot remember if it came formally before the Board or through approving the contract. I think the reclassification was part of that contract. I can research that and bring it back to you.” Commissioner Lucas asked “Was that part of an interlocal agreement on the reclassification?” Mr. Howard responded “I think so. It is actually the City of Roxboro seeking the reclassification because they own the facility.”

#### School Board Meeting Date for Redistricting

Meeting with School Board will be held on Monday, August 29<sup>th</sup> at 6:30 p.m.

Mr. Howard asked “Do you want Ms. Edwards with the COG to be here?” Chairman Hall responded “I don’t see the need if we get those precincts with the numbers because that is what this Board has to work on.” Mr. Howard added “Census blocks.” Chairman Hall continued “Yes the census blocks. This Board will have to dig into that, she cannot add to that.”

Commissioner Lucas stated “She has the ability to make changes along the way.” Chairman Hall responded “That being the case we probably do need to see if we can have the representative here. I was thinking originally we would have a work session and then have another meeting for the policies. If we can do it all in one meeting that would be great but if we need to have another meeting we will need to do it quickly because we cannot wait another month.”

Mr. Ferrell asked "Would you like for me to attend that meeting as well?" Chairman Hall responded "I think so."

Commissioner Satterfield asked "Are we going to have another meeting where the public will have a chance to give some input or anything?" Chairman Hall responded "We can do that if this Board wants to." Commissioner Satterfield asked "I guess this meeting will be open to the public?" Chairman Hall responded "All of our meetings are open to the public. If we decide that we want to hold another public hearing we need to do it soon because whatever we decide on has to get out to the Justice Department." Commissioner Satterfield asked "This will be in the paper that this meeting is available to the public?" Chairman Hall stated "Ms. Seamster will you make sure that we publicize that."

#### Town of Yanceyville Meeting Dates

Meeting with Town Hall will be held on Wednesday, August 24<sup>th</sup> at 6:00 p.m.

#### Detention Center Ground Breaking Ceremony

Mr. Howard stated "After talking with the commissioners and the architects and everyone it will be August 30<sup>th</sup> at 10:00 a.m. It will be in the parking lot of the current Sheriff's office. I will need to know how many commissioners want to participate so I can get the gold shovels so they can participate in that. I am assuming the 7 commissioners but do you want anyone else to participate in that?" Commissioner Carter responded "What about Bill Faison and Rick Gunn?" Mr. Howard responded "We will send invitations to them. I will have extra shovels just in case."

#### Town of Yanceyville's Letter

Chairman Hall stated "Before we go to announcements, the county manager received a letter of correspondence from the Town. Counsel, tell us briefly what it says and how we will deal with this as far as our options."

Mr. Ferrell stated "On August 12, 2011 the town manager sent the county manager a letter regarding the site plan review of the jail facility. What is specifically requested in this letter is, and I will just read it "This is a request for information from the Town specifically the number of parking spaces needed for that facility and the adjacent facilities is of a vital importance before moving forward with the construction of the new jail. So essentially the town is requesting site plan information regarding parking at the facility before it will allow permitting to move any further than it is. That is the way I read this letter." Chairman Hall responded "That is kind of the way I understood it as well."

Commissioner Travis stated "I don't understand the land does not belong to them." Chairman Hall responded "We are proposing to build a facility within the town limits so we have to follow the rules of the Town of Yanceyville. One of the rules is, we have to get a permit and my understanding of this letter is they are not going to give us this permit until we satisfy them that we have sufficient parking." Commissioner Travis asked "Every time they do something do we ask them for a permit. You know the Town of Yanceyville is within the County."

Commissioner Carter asked “Is this something that we can discuss at our meeting with them? It seems that we have a communication issue.” Chairman Hall responded “Well obviously we do have some communication issues and that was the whole idea of why we wanted to meet. Certainly we can discuss these type things.” Mr. Howard added “We will be attempting to address these issues on a staff level prior to that meeting. I don’t foresee an issue of being there, looking at the parking but that is something that we have to show them where we are taking away and where we are adding in that aspect as far as that goes. This is at their discretion. One issue we have is are they going to count the entire square footage of the new detention center or just the office portion of it. That is at their discretion so that is something that we will be sorting out during this process.”

Commissioner Carter asked “I was wondering if this had anything to do with the pumping station?” Chairman Hall responded “We will not know until we have a sit down.” Mr. Howard added “This is something that will fall back on the civil engineers. The town is saying that the pump station is not large enough to handle the new building. I instructed the architects to get with the civil engineers that they were working with to address this with the town. The civil engineer dropped the ball and did not get that settled so we are waiting on that as well.” Chairman Hall asked “Did we receive a communication on that?” Mr. Howard responded “No sir it has just been verbal.” Chairman Hall stated “All of these issues need to be addressed.”

Mr. Ferrell stated “At the last meeting I was asked to look at the parking issue and I did not know if now was the time you would like for me to address the issue I was asked to look into the town’s condemnation of a particular parking lot.”

Commissioner Lucas stated “I distinctly remember asking early on in the detention center process if the infrastructure was going to be able to accommodate the facilities and there were assurance that there would be no problems.” Mr. Howard responded “This was brought up after that. Our engineers seem to think that it should be big enough, their engineers don’t. They have not talked to each other yet. I thought they had already talked because nothing came back to me. In my conversations with the architects this week I found out that this conversation never took place so that is being addressed.” Commissioner Lucas asked “What about Wal-Mart?” Commissioner Carter responded “That will go into a different system.”

Chairman Hall stated “It is incumbent upon us to make sure, since this is our project that our vendors do what they are supposed to do. We can’t allow them to drop the ball. If our vendors said that they think it is okay then they need to have a sit down and to have the town to agree. The two engineers need to work it out whether to agree or disagree because in the end we will have to deal with the town if there is no agreement.”

Mr. Ferrell stated “The last meeting I attended for this Board I was asked to look in to the question of what impact the change of use had on a property that was condemned by the Town of Yanceyville. Before I went down and reviewed all the condemnation files, I did some brief research and ran across a statute that said even if a condemning authority changes the use of the property that for which is was originally condemned for along as it is being used for any other public purpose it does not impact the condemnation. So the extent that a piece of property was

condemned by a condemning authority for use of a parking lot and then that parking lot was no longer needed as long as that parking lot is used for any other public purpose the condemnation would not be impacted at all. That is what I determined without looking at the individual reasons why a particular parcel may or may not have been condemned. I am happy to do more work on it but that is what the statute says.”

### ANNOUNCEMENTS

Commissioner Jefferies stated “I would like to declare Caswell County as a disaster due to the farmers and the growers for hay.” Chairman Hall stated “If I understand what Mr. Jefferies is saying is that Caswell County Agriculture wise needs to be declared a disaster area. I have no problem with us considering that but what I would ask is for you to let us put it on the agenda for the next meeting. That way everyone will have time to do their research and the agenda can go public so if there are any other citizens who would like to come forward. There may be specific areas and it might be the whole county I don’t know. Ms. Seamster will you make sure to get that on the next agenda.” Commissioner Satterfield asked “Can we get our Ag. Extension Director involved in that to see maybe what kind of crop loses will be here in Caswell County?” Chairman Hall responded “That is why I wanted to get it on the agenda so that we could get everybody involved: Ag Extension, Soil & Water, or whoever would know.”

Chairman Hall stated “There are two things I would like to comment on. We requested a copy of the ordinance for the Town once we got involved with the parking and everything else. I asked the county manager to email me a copy and he did. I am not sure if any of the other commissioners received a copy. I know we sent a copy to our attorney and asked him to take a look at it. We will have it on the agenda for the next meeting and we will certainly have it on the agenda when we meet with the Town. One of the things that caught my attention on that the county’s inspector is identified in the Town’s ordinance as having a role in insuring that this ordinance is carried out. I don’t recall us having an agreement with the Town and since the county inspector is a county employee unless we agree he can’t take an active role in their ordinances. One of things that I mentioned to our counsel is before we meet with the Town we need to get an outline of staff of everything that we know we are doing in conjunction with the Town and anything that we don’t know and someone may suggest that we are doing. That will mean, Mr. Manager, polling all of the departments. I was not aware of this being in the Town’s ordinance. We are going to have to ask the departments directly if they are involved in any way on a day to day basis of doing something for the Town. This is not necessarily anything negative but this Board needs to know and we need to deal with these things formally.”

Commissioner Battle asked “If this is possible could I get a list of the existing shooting ranges that we know about?” Mr. Howard responded “That is not a problem. I will get with Brian on this.” Commissioner Battle stated “You can email that to me.”

Chairman Hall stated “The other thing I wanted to comment on was I have seen this at a lot of our meetings over the years and I have not commented. In my opinion and we can revisit this, we have a lot of unnecessary copies of stuff in our folder. I will just list a few and I know from time to time the commissioners request certain information and I don’t have a problem with that being provided. For example the overtime report. It is my position; if a commissioner wants a

copy of the overtime report the commissioner can get a copy of the overtime report. I don't need a copy but Mr. Travis may want to see it. This last report, Staff Reports to the Manager, I don't need to see a general copy of what recreation tells you or anybody else tells you they did that month. I noticed that one department sends it through the mail and I get them. It is just unnecessary copies. I will go back to the overtime report, if there is a real need for it then send a condensed copy. Don't send a general ledger with 14 pages and only 3 of them have something on it. I have a ton of stuff to go through. Some I throw away and some I burn depending on what it is. Again we can revisit this again because it came in the announcements. If anyone has any strong feelings about this we can put it on the next agenda to discuss at the next meeting. If not, we will talk with the manager on ways to deal with it."

#### CLOSED SESSION

Commissioner Jefferies moved, seconded by Commissioner Travis that the Board enter into Closed Session to consider the compensation, terms of appointment and performance of an individual public officer (NCGS 143-318.11(a)(6)).

#### REGULAR SESSION

Commissioner Travis moved, seconded by Commissioner Jefferies to resume regular session. The motion carried unanimously.

The Commissioners discussed the misuse of county cell phones. It was discussed that when the Finance Department see a high cell phone bill that they are to inform the County Manager of this misuse.

Commissioner Lucas asked for a list of the employees that have a county cell phone with the make of the cell phones and the services on the cell phones.

Chairman Hall stated that he had received a telephone call regarding the landfill. He stated that there was trash all over the place and it should be kept cleaner. Commissioner Lucas responded that she had been to the landfill and that she thought it was being kept up. Commissioner Travis asked who was in charge of mowing the impound lot. Chairman Hall asked the County Manager to give a report to the commissioners at the next meeting.

ADJOURNMENT

At 9:30 p.m. Commissioner Travis moved, seconded by Commissioner Jefferies to adjourn. The motion carried unanimously.

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Paula P. Seamster  
Clerk to the Board

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Nathaniel Hall  
Chairman

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