

MINUTES – APRIL 6, 2009

The Caswell County Board of Commissioners met in regular session at the Historic Courthouse in Yanceyville, North Carolina at 6:30 p.m. on Monday, April 6, 2009. Members present: George W. Ward, Jr., Vice-Chairman, Eric D. Battle, William E. Carter, Nathaniel Hall, Gordon G. Satterfield, and Kenneth D. Travis. Absent: Jeremiah Jefferies, Chairman. Also present: Kevin B. Howard, County Manager and Angela Evans representing The Caswell Messenger. Wanda P. Smith, Clerk to the Board, recorded the minutes.

Vice-Chairman Ward presided over the meeting.

MOMENT OF SILENT PRAYER

Vice-Chairman Ward opened the meeting with a Moment of Silent Prayer.

APPROVAL OF AGENDA

Vice-Chairman Ward requested that *Discussion of Prospect Hill Solid Waste Convenience Center Site* be added to the County Manager's Report.

Commissioner Battle moved, seconded by Commissioner Travis to approve the agenda as presented, with the addition of *Discussion of Prospect Hill Solid Waste Convenience Center Site* to the County Manager's Report. The motion carried unanimously.

APPROVAL OF CONSENT AGENDA

Commissioner Battle moved, seconded by Commissioner Hall to approve the Consent Agenda as presented. The motion carried unanimously.

The following items were included on the Consent Agenda:

- 1) Approval of Minutes of March 9, 2009 Meeting
- 2) Financial Reports
 - A. July, 2008 – January, 2009
 - B. July, 2008 – February, 2009

PUBLIC COMMENTS

Vice-Chairman Ward opened the floor for public comments.

There were no public comments made.

REQUEST FROM MICHELE LOVE

Ms. Michele Love, Principal, Love Insurance & Risk Management, came before the Board to request that she be considered in providing insurance consulting services. Ms. Love stated that she was advised by the County Manager that the Board had made a decision to solicit formal bids for a broker for the County's insurance needs. Ms. Love added that she intends to submit a proposal, but wanted to inform the Board of the difference between a broker and a consultant, and as a consultant, the services that she would provide to the County.

Ms. Love stated that she has worked with Caswell County for the past four years in her former capacity with the North Carolina Association of County Commissioners and she would like to be able to continue some of the efforts that she started in Caswell County that has created change and reduced cost for the County.

Ms. Love stated that she is appealing to the Board of Commissioners to consider at this time contracting with Love Insurance & Risk Management so that she may continue the services that she has been providing Caswell County for the past four years, work diligently to keep saving the County money, work with County employees individually and on a department head level on being good consumers of their plan, and continuing with the Safety and Risk Management Programs that the County currently has with the NC Association of County Commissioners.

REQUEST FROM RECREATION DEVELOPMENT FOUNDATION

Mr. Randy Green, President, and Mr. Chuck Yarborough with the Recreation Development Foundation, came before the Board to request permission from the Board to clear an old existing grown up four-acre field in the middle of the future Soccer/Football Complex. Mr. Yarborough reported that the Recreation Development Foundation has received a \$5,000 grant to assist with the complex itself and they would like to have this old field cleared in preparation for the complex. Mr. Yarborough stated that they have had the existing entrance to the property which is located on the Rotary Hut Road repaired and ready for construction use at no cost to the County. Mr. Yarborough added that once the field has been cleared and grubbed, the piles of debris will be burned, and what is left will be pushed aside or buried and the field will be tilled and seeded with grass. Mr. Yarborough reported that the RDF has received a quote from Sellers Brothers, Inc. of Danville, VA and they want to offer their assistance as a partial donation.

Mr. Kevin Howard, County Manager, reported that approximately one year ago the Recreation Development Foundation and Recreation Commission approached the Board about designating 10 acres of land owned by the County behind the WYNC Radio Station on Firetower Road for use as a multi-purpose Soccer/Football Complex and the Board of Commissioners voted unanimously to allow this use.

After further discussion, Commissioner Carter moved, seconded by Commissioner Satterfield to approve the request by the Recreation Development Foundation to clear a four-acre field in the middle of the future Soccer/Football Complex as presented. The motion carried unanimously.

RECREATION COMMISSION

Ms. Ashley Williams, Recreation Director, came before the Board and reported that individuals are coming to the Recreation Department and paying the registration fees for the various sports and are questioning why they then have to pay additional money for uniforms. Ms. Williams recommended dividing the \$25 registration fee and letting approximately half of it goes toward paying for the child's shirt.

Ms. Williams presented the following proposal:

- Basketball: \$25 per player
\$15 into Youth Programming Fee/\$10 into Youth Uniform Fee (shirt)
- Baseball: \$25 per player
\$10 into Youth Programming Fee/\$15 into Youth Uniform Fee (shirt and hat)
- Soccer: \$25 per player
\$12 into Youth Programming Fee/\$13 into Youth Uniform Fee (shirt and socks)
- Volleyball: \$25 per player
\$12 into Youth Programming Fee/\$13 into Youth Uniform Fee (shirt and socks)
- Football: \$25 per player
\$10 into Youth Programming Fee/\$15 into Youth Uniform Fee (pants)

Ms. Williams presented a proposal from Custom Embroidery for customizing the uniforms.

After discussion, Commissioner Satterfield moved, seconded by Commissioner Battle to approve the recommendation of the Recreation Director in dividing recreation fees between the registration fee and the uniform, as presented.

Commissioner Hall stated that he felt that this issue seems to be more of a budget matter of the Recreation Department and does not see the need for the Board of Commissioners to become involved in designating a part of the fee when the fee is not being changed. Ms. Williams stated that she has included the separation of fees in her proposed 2009-2010 budget, but would like to change it for the upcoming baseball season in this fiscal year. Commissioner Hall stated that he has a problem making a budget change this close to the end of the fiscal year.

Upon a vote of the motion, the motion carried by a vote of five to one with Commissioner Hall voting no.

BUDGET AMENDMENT NO. 22

Mr. Kevin B. Howard, County Manager, presented and reviewed Budget Amendment No. 22 for Fiscal Year 2008-2009. After discussion, Commissioner Carter moved, seconded by

Commissioner Satterfield to approve Budget Amendment No. 22 for Fiscal Year 2008-2009 as presented. The motion carried unanimously.

BUDGET TRANSFER NO. 15

Mr. Kevin B. Howard, County Manager, presented and reviewed Budget Transfer No. 15 for Fiscal Year 2008-2009. After discussion, Commissioner Carter moved, seconded by Commissioner Hall to approve Budget Transfer No. 15 for Fiscal Year 2008-2009 as presented. The motion carried unanimously.

SENIOR CENTER

Ms. Donna Pointer, Senior Services Director, came before the Board and reported that the Caswell County Meals Program provides nutritious meals for older adults five days a week that meets one-third of the current minimum Recommended Dietary Allowance and the established meal patterns that are set by USDA and the Division on Aging. Ms. Pointer stated that Caswell Senior Services provides approximately 170 meals per day (110 Meals on Wheels; 60 Congregate Meals). Ms. Pointer added these meals are put out for bids every two years and the current contract expires on June 30, 2009, therefore, Invitations to Bid were advertised.

Ms. Pointer reviewed the following bids which were received:

<u>Bidder</u>	<u>Bid Per Meal</u>
GC Partners, Inc. (DBA Golden Corral)	\$3.50
On Time Catering	\$3.95
Piedmont Catering	\$3.99
Caswell County Schools	\$4.37
Huey's Catering	\$4.50

Ms. Pointer reported that following the bid opening, evaluations were conducted on the two low bidders and it is the recommendation of Senior Services staff that On Time Catering be awarded the two-year contract for meals.

Upon questioning from Commissioner Satterfield as to why the low bidder was not selected, Ms. Pointer answered that they contacted agencies that were using the low bidder at this time and did not receive good recommendations. Ms. Pointer noted that there were problems with the temperatures of the food, as well as with the amount and quality of the food. Ms. Pointer added that they received good recommendations for On Time Catering.

Upon questioning from Commissioner Battle as to where On Time Catering is located, Ms. Pointer answered they are located in Asheboro, NC.

Ms. Pointer explained the process by which the meals are delivered.

After further discussion, Commissioner Carter moved, seconded by Commissioner Satterfield to approve the recommendation of Senior Services and award the two-year contract for Meals on

Wheels and Congregate Meals to On Time Catering at a cost of \$3.95 per meal. The motion carried unanimously.

COUNTY MANAGER'S REPORT

Mr. Kevin B. Howard, County Manager, reported that he received an e-mail from Wayne County in reference to Senate Bill 758, which would transfer maintenance of all secondary roads in the State to the counties. Mr. Howard stated that Wayne County is asking that all counties lobby with its legislators to oppose this. Mr. Howard added that Caswell County has 460.54 paved secondary roads and 45.61 unpaved secondary roads and the total maintenance cost to Caswell County would be \$4,729,763 as estimated by the North Carolina Association of County Commissioners. Mr. Howard noted that this would equate to a .347 cents tax rate increase. Mr. Howard stated that he would bring a Resolution in opposition to this action at the Board's next meeting.

Mr. Howard presented a Professional Services Contract from Robert S. Segal, CPA, PA to prepare the County's State Criminal Alien Assistance Program (SCAAP) Application for 2009. Mr. Howard noted that the County received \$5,000 from SCAAP for the current fiscal year. After further discussion, Commissioner Carter moved, seconded by Commissioner Battle to approve the Professional Services Contract with Robert S. Segal, CPA, PA, as presented. The motion carried unanimously.

Mr. Howard presented a Schedule of Budget Development for Fiscal Year 2009-2010, which designates May 11 and 12, 2009 as dates for the Board of Commissioners to meet with department heads to discuss their budgets.

Mr. Howard provided the Board with a Lease Agreement between Caswell County and Mr. Gary Strader which had been prepared by the County Attorney in order for Mr. Strader, property owner of the Prospect Hill Solid Waste Convenience Center Site to lease the site. Mr. Howard stated that the lease would allow Caswell County or any independent contractor hired by Caswell County to have access to Mr. Strader's property. Mr. Howard added that Mr. Buddy Porterfield would then sign a Contract to operate the Prospect Hill site until June 30, 2009. After discussion, Commissioner Travis moved, seconded by Commissioner Battle to approve the Lease Agreement between Caswell County and Gary Strader and a contract with Mr. Buddy Porterfield to operate the Prospect Hill Solid Waste Convenience Center Site until June 30, 2009, as presented. The motion carried unanimously.

ALAMANCE/CASWELL/ROCKINGHAM LOCAL MANAGEMENT ENTITY

Mr. Dan Hahn, CEO, Alamance/Caswell/Rockingham Local Management Entity, came before the Board to give an update on the Local Management Entity and the Behavioral Health Services in Caswell County. Mr. Hahn stated that the County Manager has been working with the LME and their Finance Department to try to establish leases with the providers who are in the Guilford Mills Building. Mr. Hahn added that they are running into some difficulty with this and noted that he had requested a reprieve for Orange Enterprises who serves individuals with

developmental disabilities and utilizes a large portion of the space in the Guilford Mills Building and does not have funds in their budget for a lease charge.

Mr. Hahn stated that the Mental Health Reform has been filled with all sorts of unintended consequences and one is that they do not have any control over a particular provider.

Mr. Hahn updated the Board on services currently being provided to the County by the Local Management Entity.

Mr. Hahn reported that Rockingham County entered into a three-year joint resolution with Caswell and Alamance Counties and has given notification that it will withdraw from the Alamance/Caswell/Rockingham Local Management Entity, effective June 30, 2009. Mr. Hahn stated that this has caused much concern and disruption in regards to services and provider network. Mr. Hahn added that the LME Board is aware of this and they will continue to work with their providers, and more importantly, work with the 160,000 individuals of Alamance and Caswell Counties. Mr. Hahn added that they are currently engaging in some discussion with Orange/Person/Chatham Counties to look at some type of new arrangement and negotiation. Mr. Hahn stated that the LME Board would like for the Board of Commissioners to know that the citizens of their communities are their number one interest and concern.

Upon questioning from Commissioner Hall as to what providers are currently housed in the Guilford Mills Building, Mr. Hahn answered that Easter Seals occupies six offices, Youth Haven Services occupies eight offices, Caring Family Network occupies an office two days a week, a private provider occupies that same office two days a week, and the Local Management Entity brings in a psychiatrist into that same office on the fifth day of the week.

ANNOUNCEMENTS

Commissioner Satterfield questioned the County Manager as to the rates for Mr. Ed Carter's water line. Mr. Howard answered that he would provide this information to the Board by its first meeting in May.

Commissioner Battle stated that he attended the Grand Opening of the Senior Center and would like to congratulate the former and current Commissioners who were responsible for this. Commissioner Battle added that it is a very nice facility and it should be utilized for all types of services.

Commissioner Hall stated that approximately three years ago when he served as Chairman of the Piedmont Triad Council of Governments, there was some discussion of appointing him to the North Carolina/Virginia Bi-State Commission for the Roanoke River Authority. Commissioner Hall added that last summer the Governor made this appointment and on March 27, 2009, he attended a meeting that was held in Clarksville, Virginia. Commissioner Hall noted that the purpose of the Commission is for the two states to talk constantly about equitable water distribution from the Roanoke River Basin, and specifically for Caswell County, the Dan River. Commissioner Hall reported that one of the presentations made at that meeting was by the City of Roxboro concerning the intake request by the City of Roxboro, Person County, Town of

Yanceyville, and Caswell County and its progress. Commissioner Hall added that they would be meeting again in a couple of months.

Commissioner Carter thanked Commissioner Travis for providing calendars to the Board of Commissioners.

Commissioner Carter stated that he would like to see the Board move ahead and provide a solid waste convenience center site for the Prospect Hill community by July.

Commissioner Carter informed the Board that the Danville Regional Airport Authority does not have a representative from Caswell County. Commissioner Carter stated that it was originally designed to be a regional Authority and currently has representatives from Pittsylvania County, City of Danville, and Halifax County. Commissioner Carter added that he served six terms on the Authority in the past and Mr. Vernon Massengill has expressed an interest in serving on this Authority, but for some reason there has been no representation from Caswell County for a number of years. Vice-Chairman Ward instructed the County Manager to contact the Danville Regional Airport Authority concerning this issue and report back to the Board at its next meeting.

THE ADJOURNMENT

At 7:45 p.m. Commissioner Travis moved, seconded by Commissioner Carter to adjourn the meeting. The motion carried unanimously.

Wanda P. Smith
Clerk to the Board

Jeremiah Jefferies
Chairman
