

MINUTES – DECEMBER 3, 2012

The Caswell County Board of Commissioners met in regular session at the Caswell County Courthouse in Yanceyville, North Carolina at 6:30 p.m. on Monday, December 3, 2012. Members present: Nathaniel Hall, Chairman, Cathy W. Lucas, Vice-Chair, William E. Carter, Jeremiah Jefferies, Kenneth D. Travis and N. Kent Williamson. Absent: Gordon G. Satterfield. Also present: Kevin B. Howard, County Manager, Brian Ferrell, County Attorney, and Angela Evans representing The Caswell Messenger. Paula P. Seamster, Clerk to the Board, recorded the minutes.

MOMENT OF SILENT PRAYER

Chairman Hall opened the meeting with a Moment of Silent Prayer.

Chairman Hall stated “During our Moment of Silent Prayer I would ask that you all remember Mr. David Hicks who passed this weekend. You may or may not know him but most of us have seen him around town, just remember him and his family in our prayers and during this moment of silence.”

PLEDGE OF ALLEGIANCE

Chairman Hall asked the Board of Commissioners and the citizens present to stand for the Pledge of Allegiance.

APPROVAL OF CONSENT AGENDA

Commissioner Travis moved, seconded by Commissioner Jefferies to approve the Consent Agenda. The motion carried unanimously.

The following items were included on the Consent Agenda:

- A. Approval of Minutes of November 19, 2012 Regular Meeting

CALL TO ORDER OF ORGANIZATIONAL MEETING

Ms. Paula P. Seamster, Clerk to the Board, called to order the organizational meeting of the Caswell County Board of Commissioners.

OATHS OF OFFICE

The Honorable Osmond Smith, Superior Court Judge, administered the following Oaths of Office for County Commissioner to Mr. Jeremiah Jefferies, Mr. Nathaniel Hall, Mr. N. Kent Williamson and Mr. Larry G. Hamlett.

NORTH CAROLINA

CASWELL COUNTY

OATH OF

COMMISSIONER OF CASWELL COUNTY

I, **JEREMIAH JEFFERIES**, do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and I will faithfully discharge the duties of my office as Commissioner of Caswell County, so help me God.

S/Jeremiah Jefferies
Jeremiah Jefferies

Subscribed and sworn to
before me this 3rd day
of December, 2012.

Osmond Smith
Osmond Smith

Superior Court Judge
Title

NORTH CAROLINA

CASWELL COUNTY

OATH OF

COMMISSIONER OF CASWELL COUNTY

I, **NATHANIEL HALL**, do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and I will faithfully discharge the duties of my office as Commissioner of Caswell County, so help me God.

S/Nathaniel Hall
Nathaniel Hall

Subscribed and sworn to
before me this 3rd day

of December, 2012.

S/Osmond Smith

Osmond Smith

Superior Court Judge

Title

NORTH CAROLINA

CASWELL COUNTY

OATH OF

COMMISSIONER OF CASWELL COUNTY

I, **N. KENT WILLIAMSON**, do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and I will faithfully discharge the duties of my office as Commissioner of Caswell County, so help me God.

S/N. Kent Williamson

N. Kent Williamson

Subscribed and sworn to
before me this 3rd day
of December, 2012.

S/Osmond Smith

Osmond Smith

Superior Court Judge

Title

NORTH CAROLINA

CASWELL COUNTY

OATH OF

COMMISSIONER OF CASWELL COUNTY

I, **LARRY G. HAMLETT**, do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and I will faithfully discharge the duties of my office as Commissioner of Caswell County, so help me God.

S/Larry G. Hamlett

Larry G. Hamlett

Subscribed and sworn to
before me this 3rd day
of December, 2012.

S/Osmond Smith

Osmond Smith

Superior Court Judge

Title

The Honorable Osmond Smith, Superior Court Judge, administered the following Oath of Office for Soil & Water Conservation District Supervisor to Mr. Timothy E. Yarbrough.

NORTH CAROLINA

CASWELL COUNTY

OATH OF

SOIL AND WATER CONSERVATION DISTRICT SUPERVISOR

I, **TIMOTHY E. YARBROUGH**, do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as Caswell Soil and Water Conservation District Supervisor, so help me God.

I, **TIMOTHY E. YARBROUGH**, do solemnly and sincerely swear (or affirm) that I will support the Constitution of the United States; that I will be faithful and bear true allegiance to the State of North Carolina, and to the constitutional powers and authorities which are or may be

established for the government thereof; and that I will endeavor to support, maintain and defend the Constitution of said State, not inconsistent with the Constitution of the United States, to the best of my knowledge and ability; so help me God.

I, **TIMOTHY E. YARBROUGH**, do swear (or affirm) that I will well and truly execute the duties of the office of Caswell Soil and Water Conservation District Supervisor according to the best of my skill and ability, according to law; so help me, God.

S/Timothy E. Yarbrough
Supervisor

Subscribed and sworn to before me,
This 3rd day of December, 2012.

S/Osmond Smith
Osmond Smith

Superior Court Judge
Title

Judge Smith stated “While I have the podium I would like to offer a round of congratulations to all of you.”

ELECTION OF CHAIRMAN

The Clerk to the Board opened the floor for nominations for Chairman of the Caswell County Board of Commissioners.

Commissioner Jefferies moved to nominate Commissioner Hall for Chairman of the Caswell County Board of Commissioners.

Commissioner Hamlett moved, seconded by Commissioner Travis to nominate Commissioner Lucas for Chairman of the Caswell County Board of Commissioners.

Commissioner Jefferies moved, seconded by Commissioner Williamson that nominations for Chairman be closed. The motion carried unanimously.

Commissioner Hall received three votes and Commissioner Lucas received four votes.

The Clerk to the Board announced that Commissioner Lucas has been elected Chair of the Caswell County Board of Commissioners.

Chair Lucas presided over the remainder of the meeting.

ELECTION OF VICE-CHAIRMAN

Chair Lucas opened the floor for nominations for Vice-Chairman of the Caswell County Board of Commissioners.

Commissioner Carter moved, seconded by Commissioner Hamlett to nominate Kenneth D. Travis for Vice-Chairman. The motion carried unanimously.

RECESS

The Board held a brief recess.

APPROVAL OF BONDS FOR PUBLIC OFFICIALS

Chair Lucas stated “Commissioner Travis moved, seconded by Commissioner Williamson to approve the following Bonds for Public Officials. The motion carried unanimously.

BONDS FOR PUBLIC OFFICIALS

Register of Deeds	\$ 25,000
Tax Collector	\$ 50,000
Delinquent Tax Collector	\$ 25,000
Sheriff	\$ 25,000
Finance Officer	\$100,000
County Coroner	\$ 2,000
Blanket Bond	\$ 20,000

APPROVAL OF AGENDA

Chair Lucas asked “Are there going to be any changes to the Agenda?” Commissioner Hall responded “Madam Chair I think there is going to be some adjustments.” Chair Lucas stated “I know we are taking off Item 10 Public Hearing – Hyco Lake Zoning/Subdivision Ordinance.” Chairman Hall added “And we need to add a Closed Session for approval of Closed Session minutes and for Personnel.”

Commissioner Travis moved, seconded by Commissioner Carter to approve the Agenda with the deletion of Item 10 Public Hearing – Hyco Lake Zoning/Subdivision Ordinance and the addition of a Closed Session for Personnel and Approval of Closed Session Minutes. The motion carried unanimously.

PUBLIC COMMENTS

Chair Lucas opened the floor for public comments.

Chair Lucas asked if there was anyone that would like to speak during Public Comments. With no public comments Chair Lucas declared Public Comments closed.

WATER TAPS FOR DETENTION CENTER

Mr. Justin Doyne stated “Good evening Board and congratulations on the elections. I am here to ask for approval for the city’s fees for tap and water fees for \$50,350. This will be the city’s fees. We still will have to go back through the scope of work and return what is owed back to the county. We wanted to go ahead and move forward with the tap and water fees.”

Commissioner Travis asked “Kevin this money is already in here right?” Mr. Howard responded “Yes the only difference is it called for the site contractor to do this work. The Town wants to do the work themselves.” Commissioner Travis continued “Is it less money, the same amount, or more money that what we were going to pay?” Mr. Howard responded “It is actually probably a little bit less.”

Chair Lucas asked “And the reason for moving forward now Justin is?” Mr. Doyne responded “Just so that there are no complications at the end of the month. We just feel that we need to go ahead and get these items procured so we can get water to the facility. We will be testing everything at the end of the month.”

Commissioner Carter moved, seconded by Commissioner Williamson to approve the change order for water and sewer tap fees to the Town of Yanceyville in the amount of \$50,350. The motion carried unanimously.

CONNECTOR BETWEEN COURTHOUSE AND DETENTION CENTER

Mr. Justin Doyne stated “This is going to be really brief. We have new drawings. There are elevations of it so you can get an idea of the basic design. Jim Brennan will be coming to address this in two weeks. We wanted you all to have a full two weeks to look at it. If you have any questions or comments we can address those in two weeks.”

Commissioner Travis asked “So you are just giving us this for information?” Mr. Doyne responded “Yes just for information.”

Chair Lucas asked “Can you describe it to us as to the proximity of where it is to be located?” Mr. Doyne responded “Yes it will be coming in at the doors down here. I think it is going to be roughly thirteen feet off the building. There will retractable gates that will extend to the building. These will be retracted when they are not in use so the sidewalks can be utilized. The exterior will be brick veneer. The architect is in talks with Mr. Bigelow in the Inspections Department to determine if everything works with it. I think Drawing C is the elevation you were looking for Mr. Hall. Ms. Lucas we did address those rounded windows. That is why we are handing these out this week so you can make any comments and so you will have two full weeks to look at it.” Chair Lucas continued “So this is totally enclosed, is this what it is showing here?” Mr. Doyne responded “Yes, there is a roof on it.” Mr. Howard responded “It is not totally enclosed.” Mr. Doyne continued “There are windows or openings in there sort of like the picture we showed you earlier.” Mr. Howard continued “There will be a security panel in there and it is an example of what we might use.” Chair Lucas asked “Do we have the cost figures on

this?" Mr. Doyne responded "We are still working on that. We have some cost figures but it is not totaled right now. It will be well under your budget."

Commissioner Carter asked "So it is going to be a canopy all the way?" Mr. Doyne responded "Yes, that is what we are working on right now. We are waiting to see how close we can carry this connection to this building but yes it will have a canopy all the way except for the last thirteen feet where there will be a retractable gate to connect to the facility."

Commissioner Hall asked "I see a gate fence here. Prior to that gate fence what type of material will be used?" Mr. Doyne responded "It will be CMU with brick veneer on it. It will match the new Sheriff's Department."

Chair Lucas asked "Has the Courthouse Security Commission seen this?" Mr. Doyne responded "I just got those drawings today so I got them to everybody today."

APPROVAL OF CHANGE ORDER FOR GUILFORD MILLS ROOF

Mr. Howard stated "The contract stated that the estimate would go up once they could assess the substrate of the roof. The change order is for \$13,510.80 for the decking and \$1,260 for the nailers for a total change order of \$14,770.80. There is a picture that shows the condition of one area of the roof."

Commissioner Jefferies moved, seconded by Commissioner Hall to approve the change order for Guilford Mills roof in the amount of \$14,770.80.

Chair Lucas asked "You said this was after they started their assessment of it?" Mr. Howard responded "Their contract said they would be able to give us a cost of having to replace the decking and nailers once they removed the roofing. There were three roofs on that building and they could not assess that until they took that roof off." Chair Lucas continued "So it was not incorporated in their original bid?" Mr. Howard responded "It was not in their bid amount. It was listed as an add on."

Upon a vote of the motion, the motion carried unanimously.

APPROVAL OF VEHICLE USE POLICY

Mr. Howard stated "You have an updated policy in front of you. The red sections are changes that were made during the conversations of the last called meeting we had to discuss this. The one thing that still needs to be determined the coverage that we will require employees to carry on their personal vehicles. The Association suggests 100/300/50 but they recommend at least the state minimum which is 30/60/25. I will have Brian to explain more on that."

Mr. Ferrell stated "They must be eligible to have a driver's license so the question is before we let county employees drive their own vehicles or county vehicles, for that matter; in their scope of work we need to be assured, the county, that they have at a minimum the state required minimum insurance. Kevin talked with the Association and they said well we would like to see

if you could require additional insurance above and beyond what the state minimum requirements are. If you take a look at that and decide to explore that in more detail what I will tell you is as an employee, as a driver, you are required to have certain minimums. If you increase your coverage there is increased premiums created with the increased coverage amounts and somebody has to pay for that increased coverage above the minimums. If you decide to have an increased coverage limit you may exclude someone from driving their own car for county business. That is something to consider as you decide. Should we require the state minimums or should we require an enhanced coverage amount. As you move into that discussion in the policy itself I just have one additional comment that I would like to add, when an employee is driving their own car for county business and insurance coverage is triggered their insurance be the primary policy before the county's policy. That is typical of the policy. That is not in here so I would like for you to consider adding that the driver's policy becomes primary in addition to whatever limits you want to insert."

Commissioner Hamlett asked "Is there anywhere in here about cell phone use?" Mr. Howard responded "It is not covered in this policy itself. That is in another policy." Chair Lucas asked "Are you talking about cell phone use while driving a county vehicle?" Commissioner Hamlett responded "What I was talking about when we issue insurance the first thing they ask you on a claim is, were you using a cell phone. They ask that question. That is the first question they ask. It ought to be in here somewhere. It needs to be addressed. Then when we are talking about the 30/60/25 I would throw that out right now. I would stick with 100/300/50. 30/60/25 is the bare minimum and you are asking for trouble with that."

Chair Lucas asked "Do we have any idea what the difference in the cost for the premium would be?" Mr. Ferrell responded "I would think it would vary greatly based on the driver. There are a lot of factors involved." Commissioner Hamlett added "They base it on the credit score and the years they have been driving."

Commissioner Hall stated "I can understand requiring insurance when you are using your personal vehicle for county business but why would we try to impose the requirement if you are just driving the county vehicle some people may not even own a car but they have a license. I think that some this we probably should address on the amount of coverage if in fact we are going to require someone to use their car for county business to have proof of coverage."

Commissioner Travis asked "My question is what is the difference if they are using their own car for county business and they are going down the road on their own time?" Mr. Howard responded "If the person in the vehicle is on county business we will be liable." Commissioner Travis continued "Is that the law?" Mr. Ferrell responded "Yes if you send someone out there on your business, whatever that business is, and then the county can be a party to any claim that may be brought. What I was saying to you is in the case where it is an employee's vehicle my recommendation would be that the employee's insurance be the primary source of insurance coverage and what you may end up with is a battle of insurance policies and so what I say is the employer should say that the employee's policy should be primary and if it does not have sufficient coverage amounts or some other reason for the county's insurance carrier to get involved." Commissioner Travis asked "So in order words if we are paying someone mileage and they have a wreck or something and they don't have enough insurance they can come back

to the county?" Mr. Ferrell responded "That is possible. Yes that is exactly right." Commissioner Travis stated "It should not be that way."

Commissioner Travis asked "How many people do we have doing this?" Mr. Howard responded "Home Health drives their personal vehicles. Environmental Health drives their personal vehicles. Building Inspector drives his personal vehicle. DSS drives their personal vehicles. We have quite a few." Commissioner Travis continued "If all of these people are driving their own vehicles if we can get by without this we don't need for this to be going on. It is going to be a liability back to the county." Mr. Howard responded "We will have a liability one way or the other." Commissioner Travis continued "What I am getting at Kevin just like the building inspector for example we are paying him a salary every year and we are paying him mileage to drive his vehicle and he goes out here and has a wreck are we going to pay for his wreck? That is not right. We would not if he had the full coverage to cover his vehicle." Mr. Ferrell responded "The law sets the limits." Commissioner Travis stated "So right now he only has to have the minimum requirements. If we are going to pay a man a big salary and we are paying him mileage he needs to have the right coverage or he does not need to be doing it." Mr. Ferrell responded "Okay say you increase the requirements for vehicle insurance and the employee says I am not interested in driving my car, thank you very much and then you are looking at providing vehicles for all of these folks that used to drive their own vehicles. I don't know the numbers." Chair Lucas stated "I think that would be interesting to find out." Mr. Ferrell continued "Then the employee can say I am not going to drive my car because you are not going to reimbursement for the difference in the premiums for a higher coverage I will drive you car thank you very much." Commissioner Travis stated "We can tell them what they need to have." Mr. Ferrell responded "The Department of Insurance tells you what the minimum requirements are."

Chair Lucas asked "Can we get a list of...?" Mr. Howard responded "I will have it at the next meeting."

Commissioner Hall stated "The people that we are talking about that routinely drive county cars, anytime an employee is asked to go somewhere and do something we become liable. They are covered under the county. If they drive their vehicle and they are asked to go do something for the county they are covered under the county. The county is responsible. I think we need to look at our overall coverage because it is greater than accidents; we are talking about workers' comp. We are talking about all kinds of liability."

Chair Lucas asked "Are all of our vehicles under one insurance policy?" Mr. Howard responded "Yes." Chair Lucas continued "Would it be feasible or possible to get a full listing of the vehicles and how they are assigned to which department and which employee?" Commissioner Travis stated "That is not the problem; the problem is the ones that are using their personal vehicles." Chair Lucas responded "I still think it would be helpful to have a list of all the vehicles."

Commissioner Hamlett stated "How many employees use their personal vehicles?" Commissioner Travis responded "We don't know." Mr. Howard responded "I am not sure. Each Home Health nurse uses a personal vehicle. I am not sure what that total number is. It is probably seven or eight." Commissioner Williamson stated "That could be anybody. If you go

to a meeting for the county you are covered under that because you get mileage. That number can be real large.” Mr. Howard stated “We are not going to get away from the liability of an employee driving their personal vehicle. We cannot afford enough cars to cover every aspect that comes up.”

Commissioner Williamson stated “I think what our attorney has offered us is one way we can cut our liability down by requiring the person who uses his own car their insurance policy will cover first and then we can step in after that. That is the only fair way to do it. If you are going to require the employees to increase their coverage they can ask the county to cover the difference in their insurance because it is a requirement.”

Chair Lucas asked “So do we need to increase that premium amount?” Commissioner Hamlett responded “If you don’t you will have more lawsuits. Someone has to pay the difference.”

Chair Lucas stated “On the policy Kevin do you want to run through it and highlight the concerns other than those two that you just discussed.” Mr. Howard responded “We change the title of it per the Board of Commissioners to ‘Use of County Vehicles Policy’. We took out the second paragraph which takes out mileage reimbursement because it is in the Personnel Policy. Under Driver Responsibilities/Requirements we took out North Carolina because we have some employees with a Virginia’s license and then changed some language in the third paragraph down. Under Accident Procedures we change the notification to the county manager from 24 hours to 8 hours and change it from the Finance Officer to the Human Resource Coordinator. Then we change the wording in the Substance Abuse Testing.”

Chair Lucas asked “Does anybody have any questions?”

Commissioner Carter asked “Do we need to decide on the insurance before we adopt this policy?” Chair Lucas responded “Definitely.” Commissioner Carter continued “Plus I would like to see the cell phone in there where it protects you against using the cell phone while driving.”

Commissioner Hamlett asked “If I am on a board and I drive my vehicle to a meeting like the Social Service Board if I wreck and I am going to a meeting for the county and I have 30/60/25 and I am in a wreck and someone gets killed I am covered after my limits are reached or what?” Mr. Ferrell responded “The question is going to be are you an employee? Are you an employee of that entity that charged you with, we are not talking commuting now but within the scope of your duties as an employee. It does not apply to independent contractors. The example you gave as a board member I don’t believe is an employee so I believe the issue is different. That is analysis you will have to go through. You will have to determine if someone is controlling your activities.” Commissioner Hamlett continued “We are not required to go but we want to go.” Mr. Ferrell responded “Would I try to tell you that a plaintiff would try to bring you in, no I would not tell you that but the analysis will flush it out pretty well in each case.”

Commissioner Travis asked “Kevin when someone is going to drive their personal vehicle do anybody ask them for a copy of their insurance?” Mr. Howard responded “Right now, no sir. We have the requirement in this policy.” Commissioner Travis continued “They could be

driving with no insurance period.” Mr. Howard responded “That is possible, yes sir.” Commissioner Travis stated “A lot of people go and get insurance today to get their tags and then they call and cancel their insurance.” Chair Lucas asked “So what you are saying Kevin is we are not currently doing that, asking for that proof. How do we plan to implement that? During the hiring process?” Mr. Howard responded “Well depending on how this is adopted we will require all current employees to bring their proof in and during the hiring process they will be required to show proof before they are hired.”

Commissioner Carter moved, seconded by Commissioner Williamson to table this until the Board can get more information on the insurance amounts and the cell phone usage. The motion carried unanimously.

TECHNICAL ASSISTANCE LETTER OF AGREEMENT

Mr. Howard stated “This is a letter of agreement for economic development assistance. It is actually a four way partnership between Caswell County, Town of Yanceyville, the Danville Regional Foundation, and DFI at the School of Government. They will come in and do an economic development assessment and help us develop a strategic plan and other items in cooperation with the Town of Yanceyville. It is a \$100,000 project and each entity will be put in \$25,000 for this project. If one entity does not fund it then it will not happen.”

Commissioner Carter moved, seconded by Commissioner Hall to approve the Technical Assistance Letter of Agreement.

Chair Lucas asked “I have a question. In the first sentence, I guess the Town of Yanceyville is included in this group but they are not listed in the first sentence.” Mr. Howard responded “By saying Caswell County they are included in the county.” Chair Lucas continued “But they are still participating in this?” Mr. Howard responded “Yes ma’am.”

Upon a vote of the motion, the motion carried by a vote of six to one with Commissioner Travis voting no.

APPOINTMENT OF VOTING DELEGATE FOR LEGISLATIVE GOALS CONFERENCE

Chair Lucas asked “Has there been any discussion on this?” Mr. Howard responded “No ma’am. We just need to know who will be attending so we can let them know.” Chair Lucas continued “Does anybody have any interest in attending?” Mr. Howard responded “We can put it back on the next agenda.”

BOARD OF COMMISSIONERS 2013 MEETING DATES

Commissioner Williamson moved, seconded by Commissioner Jefferies to approve the Board of Commissioners 2013 Meeting Dates. The motion carried unanimously.

Board of Commissioners 2013 Meeting Dates

Monday, January 7, 2013
Tuesday, January 22, 2013 (Holiday)
Monday, February 4, 2013
Monday, February 18, 2013
Monday, March 4, 2013
Monday, March 18, 2013
Monday, April 1, 2013
Monday, April 15, 2013
Monday, May 6, 2013
Monday, May 20, 2013
Monday, June 3, 2013
Monday, June 17, 2013
Monday, July 1, 2013
Monday, July 15, 2013
Monday, August 5, 2013
Monday, August 19, 2013
Tuesday, September 3, 2013 (Holiday)
Monday, September 16, 2013
Monday, October 7, 2013
Monday, October 21, 2013
Monday, November 4, 2013
Monday, November 18, 2013
Monday, December 2, 2013
Monday, December 16, 2013

DISCUSSION OF BOARDS AND COMMITTEES

Commissioner Hamlett stated “I will take the Recreation Commission, Planning Committee for Services to the Elderly, Juvenile Crime Prevention Council, and Kerr-Tar Work Force Development Board.”

Commissioner Williamson stated “I will take Commissioner Jefferies’ place on the Piedmont Emergency Medical Services Advisory Board.”

Commissioner Hall stated “I will take the vacancy on the Board of Health.”

Commissioner Carter stated “I will take the Local Emergency Planning Committee.”

Commissioner Travis moved, seconded by Commissioner Carter to appoint Commissioner Hall to the Piedmont Triad Council of Governments. The motion carried unanimously.

BOARDS AND COMMITTEES

2013

Chairman Hall

Piedmont Triad Council of Governments

Caswell County Joint Nursing Home/Adult Care Home Community Advisory Committee

*Caswell County Partnership for Children

Board of Health

Vice-Chair Lucas

Personnel Committee

Planning Board

Caswell County Area Transportation System

NCACC Legislative Liaison

Commissioner Travis

Farmer Lake Board

Social Services Board

Personnel Committee

Commissioner Carter

Farmer Lake Board

Library Board

E-911 Board

Local Emergency Planning Committee

Commissioner Jefferies

Social Services Board

Piedmont Behavioral Health Board

Civic Center Committee

*Home Health Advisory Committee

Commissioner Williamson

Cyber Security Committee

*Piedmont Triad Rural Planning Organization

Piedmont Emergency Medical Services Advisory Board

Commissioner Hamlett

Recreation Commission

Juvenile Crime Prevention Council

Planning Committee for Services to the Elderly

Kerr-Tar Work Force Development Board

COUNTY MANAGER'S REPORT
Piedmont Triad Economic Development Grants

Mr. Howard stated "I just wanted to make you aware of the Piedmont Triad Economic Development Grants, the funding for the Piedmont Triad Partnership changed this fiscal year so we are actually eligible for thirteen or fourteen thousand dollars in grants we can use for economic development in the county. I am still researching to find out what they will actually pay for, I have a generic list."

Methane Gas-Landfill Update

Mr. Howard stated "We discussed the methane gas wells at the landfill at the last meeting. We have talked with Ms. Christine Ridder with DENR and they have agreed to allow us to use the probes first. We just finalized this at the end of last week so I am working on a proposal to get prices on the cost to do that. I will bring that back to the Board as soon as I know. So you will know during part of the discussions Tim mentioned that the methane odors are not as strong as they have been and she said that was a good sign."

Chair Lucas asked "In your discussion with Ms. Ridder do you get the feeling that they are experiences this quite a bit across the state or just...?" Mr. Howard responded "That is not one of the questions I asked I probably should have. I was trying to find out why they had changed their requirements." Chair Lucas continued "So it is a good chance that we might not have to go through with the monitoring for future purposes?" Mr. Howard responded "It may be we will know more once we get the probes done."

Commissioner Hamlett asked "Do you buy a permit every year?" Mr. Howard responded "We have a permit to operate the transfer station." Commissioner Hamlett continued "Do they offer you insurance?" Mr. Howard responded "No sir."

ANNOUNCEMENTS AND UPCOMING EVENTS

- A. County Employees' Appreciation Luncheon – Tuesday, December 4, 2012 – 12:00 p.m. – 2:00 p.m. – Civic Center.
- B. Joint Meeting with the Town of Yanceyville and the Town of Milton – Thursday, January 10, 2013 at 6:00 p.m. at the Yanceyville Municipal Building.

Commissioner Carter asked "What is the target date for the completion of the jail?" Mr. Howard responded "We are looking at mid to late January."

CLOSED SESSION

Mr. Howard stated "We need to invite someone in, Melissa Smith."

Commissioner Carter moved, seconded by Commissioner Travis to discuss matters relating to economic development (NCGS 143-318.11(a)(4)), to consider the compensation, terms of appointment and performance of an individual public officer (NCGS 143-318.11(a)(6)) and to

prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes (NCGS 143-318.11(a)(1)). The motion carried unanimously.

REGULAR SESSION

Commissioner Jefferies moved, seconded by Commissioner Travis to resume regular session. The motion carried unanimously.

ADJOURNMENT

At 8:45 p.m. Commissioner Travis moved, seconded by Commissioner Jefferies to adjourn. The motion carried unanimously.

Paula P. Seamster
Clerk to the Board

Cathy W. Lucas
Chair
