

CASWELL COUNTY  
SOCIAL SERVICES BOARD MEETING

REGULAR MEETING

August 18, 2015

Social Services Conference Room

9:00 a.m.

Call to Order

Approval of the Agenda

Approval of the Minutes of the Meeting Held July 21, 2015

Public Address to the Board

Action Items

1. Budget Amendment #2 – A reduction in Smart Start/Child Day Care funds in the amount of \$25,919.00 to reflect the actual amount of Smart Start funds allocated and the receipt of \$14,805.00 in Fuel Emergency/CIP funds.
2. Quarterly Trust Fund Accounts

Information Items

1. Wayne Black's letter dated July 31, 2015 Re: **Plans for Achieving Food and Nutrition Services Processing Requirements** relates to our need to increase the part-time position requested in the agency's budget to a full-time position. This Board voted to make this change but it did not make it into the budget because the Board of Commissioners had already voted on the budget. Copies of this letter as well as the original letter dated May 29, 2015 are included in this package for your review.
2. A total of \$223.76 was paid in overtime for the month to two employees.
3. Ms. Kimberly Goodwin conducted a state fiscal audit on July 28, 2015. During her exit conference she noted that we had "excellent" records and there were no findings. A written report will be provided and shared with the Board upon receipt.
4. Our Child Care Subsidy program will be monitored by the state on August 18, 2015.
5. The agency's new telephone system will be installed on August 19, 2015.
6. Two members of our Child Support Unit will attend the Child Support Conference August 26-28, 2015.
7. Personnel Update

**Supervisor Reports**

**Date, Time and Location of the Next Regularly Scheduled Meeting**

The next regularly scheduled meeting of the Social Services Board is September 15, 2015 at 9:00 a.m. in the Conference Room of the Department of Social Services.

**Adjournment**